

September 18, 2020

To all students:

#### Autumn Semester Instructional Guidelines for Face-to-Face Lectures

With the exception of the Introduction Subjects and some Basic Subjects, all subjects from October 1 will be given face-to-face in principle.

Introduction Subjects and some of the Basic Subjects will be archived, but will be archived as per the curriculum schedule (without a one-week delay). Please note that this is different from the spring semester.

Please check the syllabus system for notes on classroom changes and other matters related to individual subjects.

Please refer to the details of the face-to-face lectures, posted at the following URL.

URL: [https://ad-info.naist.jp/gakusei/gakumu\\_kankei/risyu/2020GuidelineFace-to-FaceLectures.pdf](https://ad-info.naist.jp/gakusei/gakumu_kankei/risyu/2020GuidelineFace-to-FaceLectures.pdf)

In order to prevent the spread of new coronavirus (COVID-19) infection, please pay particular attention to the following

1. Refrain from attending class if you have a fever above your normal temperature, cold-like symptoms, or abnormalities in your sense of taste or smell. If you have a fever of 37.5 degrees Celsius or higher, you must not attend class.
2. Disinfect your hands with rubbing alcohol before entering the classroom and wear a mask when in the classroom.
3. Please sit only in the marked seats in the classroom. If there are designated entrances and exits to the classroom, please follow the instructions for these.
4. If you are absent due to a fever or cold-like symptoms, you may be allowed to take the class by viewing the lecture archives. If you will be absent from a class, please contact the Academic Affairs Section and the subject lecturers via email.
5. If you need to minimize the risk of new coronavirus (COVID-19) infection for special reasons, such as living with elderly family members, you may be allowed to take concurrent online classes using Webex or other methods. Permission must be obtained from the subject lecturer(s).

6. If it is necessary to distribute students to several classrooms because of many students registered the subject, early arrivals should be seated first, and when there are no more seats available, they should be moved to another assigned classrooms.

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