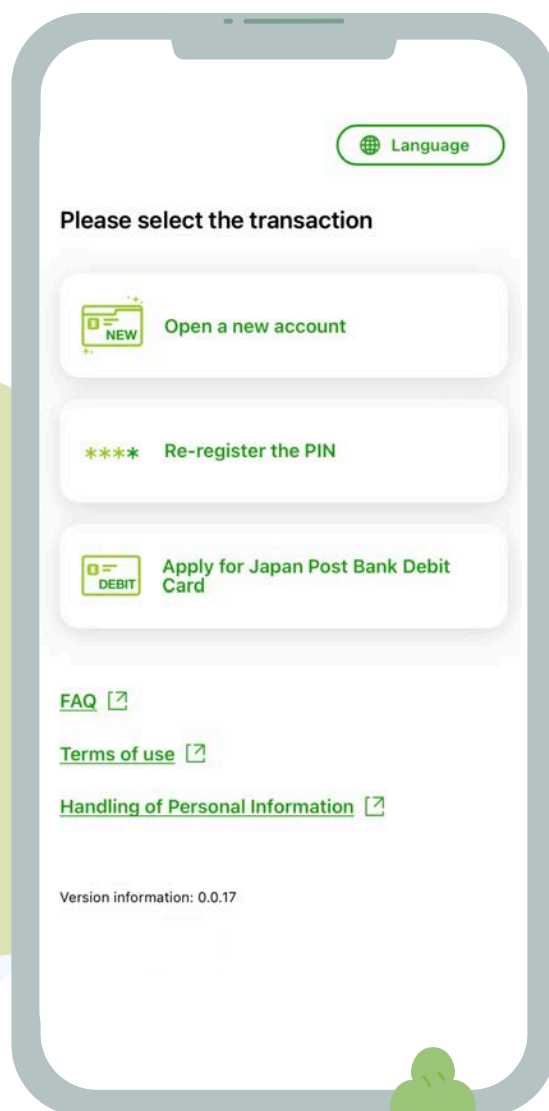


# ゆうちょ手続きアプリ

## Detailed User Manual




Easily open an account or reset your PIN anytime with the official Japan Post Bank App.



iPhone



Android

 This guidebook provides usage instructions for foreign nationals for Yucho Tetsuzuki App. Please follow the onscreen instructions and provide information in Japanese where required.

## Highlights!

- ✓ **No membership registration required!** Start using the app immediately.
- ✓ Procedures to open an account available in **English, Chinese (Simplified), Vietnamese, or Japanese.**
- ✓ **One answer for each question!** Proceed by answering questions quick and easy!
- ✓ **Do it all from your smartphone!** Use the app anywhere, anytime.

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## 1 About the App

### ● What Is Yucho Tetsuzuki App?

Yucho Tetsuzuki App is an official app of Japan Post Bank, offering a convenient way to easily open an account and reset your PIN at any time. **Only applications for accounts to be used by the individual themselves will be accepted through this application.** This guide provides a detailed explanation of how to open an account.

\* Please check the Japan Post Bank website for an explanation of how to reset your PIN.

### Multilingual Account Opening Procedures

Procedures to open an account available in English, Chinese (Simplified), Vietnamese, or Japanese.

To open an account, your application must be screened by the Savings Administration Center but the entire process can be completed using the app.

#### ✓ No bankbook issued

This application is for Yucho Direct + (Plus), a bankbook-free general account.

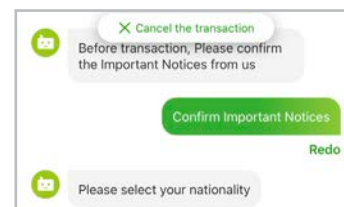
#### ✓ No seal required

You don't need to register your seal (*inkan*).

\* If you need to register your seal (*inkan*), please bring your IC cash card, the seal to be registered, and identification documents with your photo (Driver's License, Individual Number Card, Residence Card, etc.) to your local Japan Post Bank or post office savings counter after opening your account to have your seal registered.

### Simple Question-and-Answer Format

Simply answer the questions on the screen to proceed.



How to confirm your answers:



Select and tap your response!



Enter your details and confirm!

Confirm button

### ● Hours of Use

• The maintenance period is from 23:50 to 0:05, during which the app cannot be used.

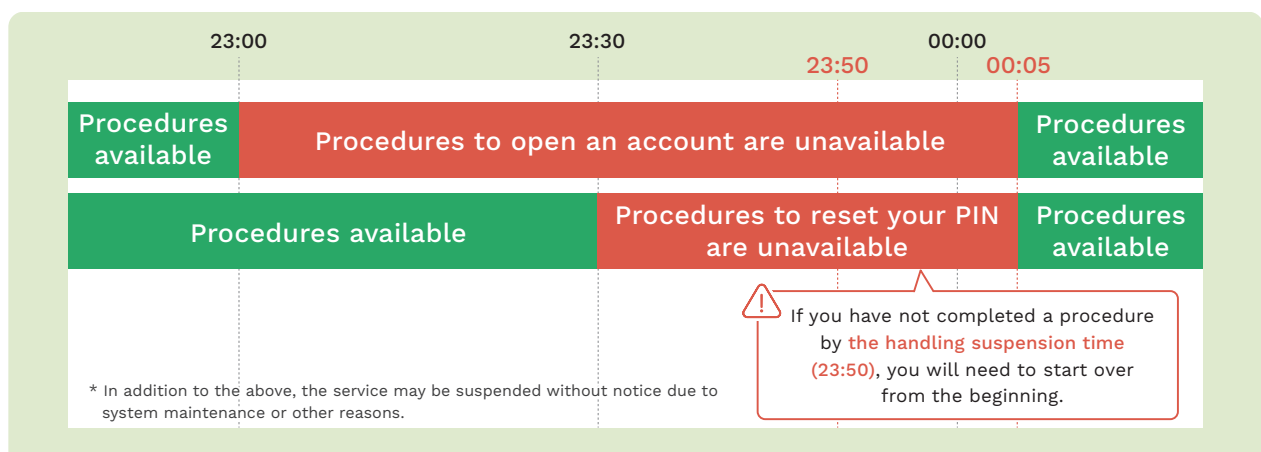
\* If you have not completed a procedure by 23:50, you will need to start over from the beginning after 0:05.

\* On the first Monday of each month, the service starts at 0:30.

\* On the second Friday of each month, the service is not available between 18:00 and 3:00 the following day.

• You cannot start procedures to open a new account between 23:00 and 0:05.

• You cannot start procedures to reset your PIN between 23:30 and 0:05.



## ● Supported Devices

Smartphones with cameras and IC chip reading capabilities (NFC function) can be used.  
Please check the [Japan Post Bank website](https://www.jp-bank.japanpost.jp/app/tetsuzuki/app_tz_en.html) for supported devices and OS.

### Japan Post Bank Website

[https://www.jp-bank.japanpost.jp/app/tetsuzuki/app\\_tz\\_en.html](https://www.jp-bank.japanpost.jp/app/tetsuzuki/app_tz_en.html)



## ● Installation Process

### 1 Open the App Store or Google Play on Your Smartphone

Please open the App Store if you are an iPhone user or Google Play if you are an Android user.

### 2 Install the App

Search for Yucho Tetsuzuki App or install it using the QR code. The app is free to download and install.

Icons



iPhone



Android



\* Customers are responsible for data charges related to the installation, updating, and use of the application.  
\* This application is only available in Japan.

### 3 Open the App on Your Phone

After the application installation is complete, tap the Yucho Tetsuzuki App icon and confirm that the application starts normally. If the screen shown on the right is displayed, you can use the application.



\* Apple, the Apple logo, iPhone, and iOS are trademarks of Apple Inc. registered in the U.S. and other countries.  
\* App Store is a service mark of Apple Inc.  
\* Android, Google Play, and the Google Play logo are trademarks of Google LLC.  
\* QR Code is a registered trademark of DENSO WAVE INCORPORATED.

## 2 How To Read This Guide

The screens shown in this guide may differ from the actual ones. They are subject to change without notice.

### 1 Notes

The following is a list of precautions for the procedure.

#### Notes

### 2 Tips for Using the App

Includes important tips about using the app.

#### Tips for Using the App

## 3 Procedure Available via the App

### ● Open an Account

You can apply to open an account with your residence card.

To open an account, your application must be confirmed by the Savings Administration Center, and it takes approximately two weeks for confirmation.

The account that can be applied for with this application is the "Yucho Direct + (Plus)", a bankbook-free general account.

\* The result of the confirmation by the Savings Administration Center will be sent to the e-mail address you provided, in approximately 2 weeks.

\* If you need to register your seal (inkan), please bring your IC cash card, the seal to be registered, and identification documents with your photo (Driver's License, Individual Number Card, Residence Card, etc.) to your local Japan Post Bank or post office savings counter after opening your account to have your seal registered.

### ● Who Is Eligible To Open an Account



Individuals who do not have a general account with Japan Post Bank



Individuals residing in Japan



Individuals aged 16 and over

#### The following individuals may not open an account

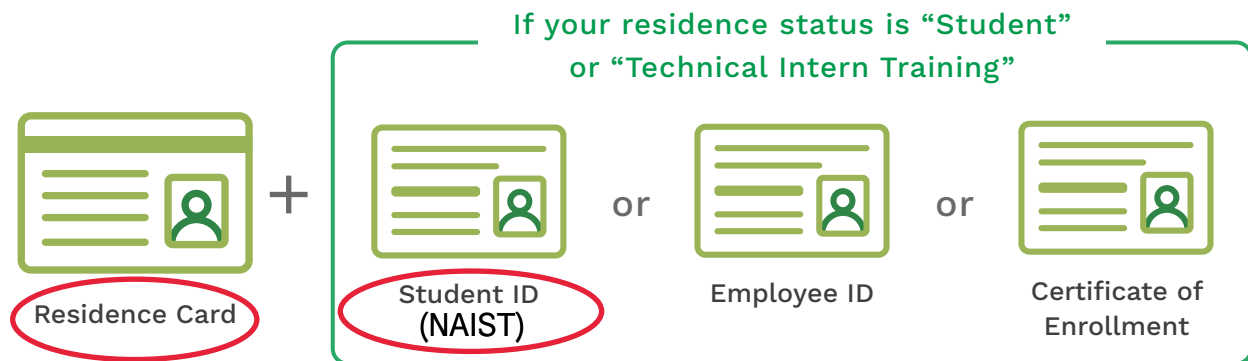
- Customers who already have a general account with Japan Post Bank  
(This also applies to customers who are not currently using the account except in cases where the account has already been closed).
- Individuals who are sole proprietors, corporations, or organizations (associations without juridical personality)
- Individuals under 16 years old
- Foreign nationals without a residence card (such as special permanent residents and diplomats)
- Individuals whose residence card is set to expire within three months or who are currently renewing their residence card
- Individuals who are in significant public positions with foreign governments (Foreign PEPs) and their family members
- Individuals not residing in Japan
- Individuals using the adult guardianship system
- Individuals whose name includes II, III, etc. Individuals whose name include roman numbers II, III, etc.

## What You Need To Apply

To apply for account opening, you will need a smartphone and the following items ① and ② , so please prepare them in advance.

### ① Personal Identification Documents

You will need to use your residence card, etc., as an identification document.



#### ⚠ Notes regarding personal identification documents

- The date of expiration on your residence card must be more than three months after the application date, and your current address must be listed on the card.
- The front and back sides of the residence card will be photographed.
- Depending on your residence status, you should provide a photograph of your student ID, employee ID, or certificate of enrollment.

### ② E-Mail Address

An e-mail address is required for notification of screening results.



E-Mail Address

#### ⚠ Notes about e-mail addresses

To confirm your e-mail address and to notify you of the results of your account opening application, you will receive an e-mail from the following e-mail address.

[information@tetsuzuki.jp-bank.japanpost.jp](mailto:information@tetsuzuki.jp-bank.japanpost.jp)

You may not receive the e-mail if your settings reject spam e-mails. Please check your e-mail settings in advance.

## ● Application Process for Opening an Account

The procedure for opening an account with this application is as follows.  
You can apply for an account by entering and confirming each item.

### STEP 0. Start

- P.9 Launching the App and Language Selection
- P.11 Confirmation of Handling of Personal Information



### STEP 1. Confirmation of Important Notices

#### Open an Account

- P.13 Review Important Notices
- P.15 Confirmation of Nationality



### STEP 2. Identify Verification

- P.16 Preparation and Confirmation of Residence Card
- P.20 Scan Your Residence Card
- P.22 Take a Photo of Your Residence Card (Back Side)
- P.23 Take a Photo of Your Face



### STEP 3. Enter Required Information

- P.27 Confirmation and Input of Residence Card Information
  - P.27 Confirmation of Nationality
  - P.32 Confirmation of Your Name
  - P.35 Confirmation of Your Address
- P.38 Enter Other Information
  - P.38 Enter Your Phone Number
  - P.40 Confirmation of Employment or Enrollment in School
- P.44 Confirmation of Your Country of Residence (Tax Country)
- P.49 Declaration of Purpose of Making Transactions
- P.63 Set Your Cash Card PIN
- P.64 Setup Yucho Direct



### STEP 4. Check the Transaction Detail

- P.66 Confirm Your Details
- P.68 About Application Screening When Opening an Account
- P.69 Enter Your E-mail Address
- P.70 Completion of Application

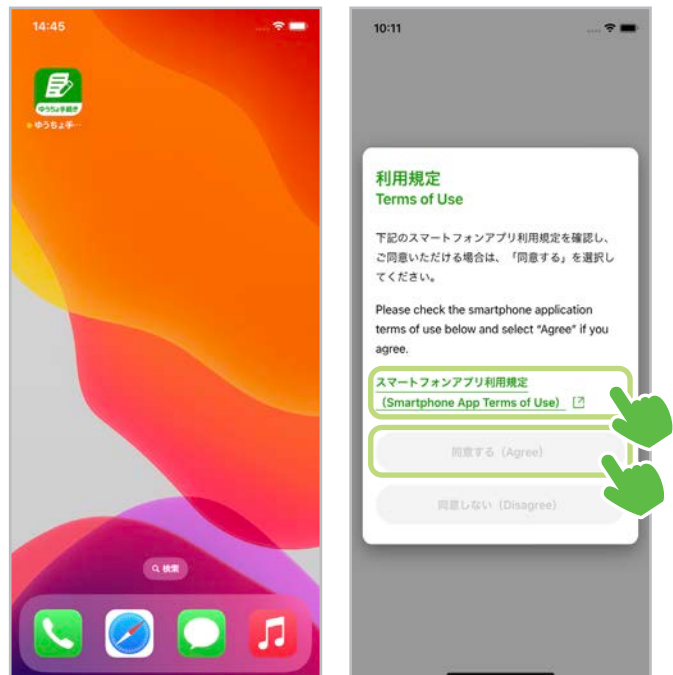


## STEP 0. Start

### ● Launching the App and Language Selection

#### 1 Launch the App

Navigate to **Yucho Tetsuzuki App** icon. Tap the icon to launch the app. Please read the smartphone app “Terms of Use” and select “**同意する (Agree)**” if you agree to the terms.



#### 2 Language Selection

Select the “**Language**” button in the upper right corner of the screen to display the language selection screen. Please select the language you wish to use.

Procedures to open an account available in English, Chinese (Simplified), Vietnamese, or Japanese.



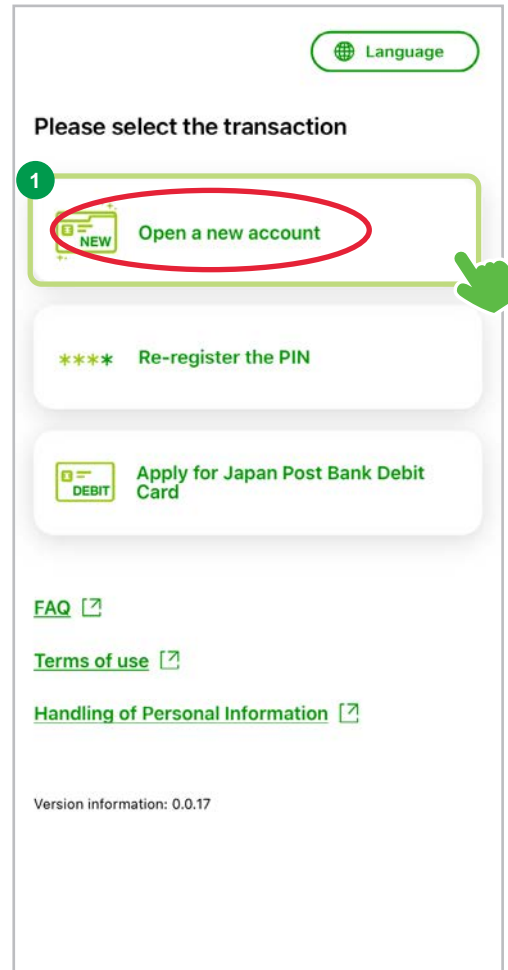
The interface to reset your PIN is only available in Japanese and English. Japan Post Bank Debit Card links to the Japanese site.

## STEP 0. Start

### Select a Procedure

#### 1 Select the Procedure

Tap “**Open a new account**” and proceed to the next part.



## STEP 0. Start

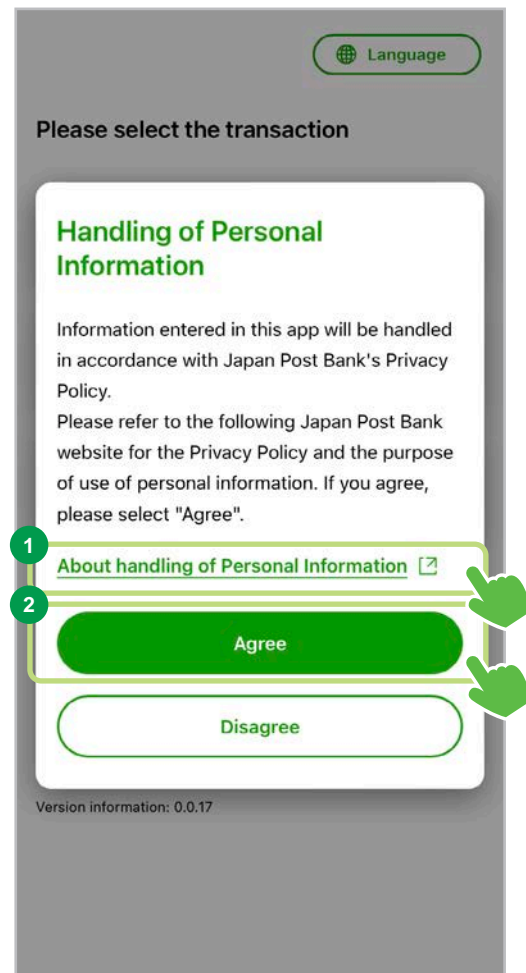
### ● Confirmation of Handling of Personal Information

#### 1 Confirm the “About handling of Personal Information”

Please tap the “[About handling of Personal Information](#)” link and review its contents.

#### 2 Select “Agree”

If you agree to the Handling of Personal Information, select “[Agree](#)” and proceed to the next step.



## STEP 0. Start

### Confirmation of the Application Process

This is a guide to the application process to open an account.

#### 1 Confirmation of the Application Process

Begin the procedure to open an account.

If you wish to check the transaction flow, please select “Confirm”.

#### 2 Review Each Step

The procedure consists of four steps:

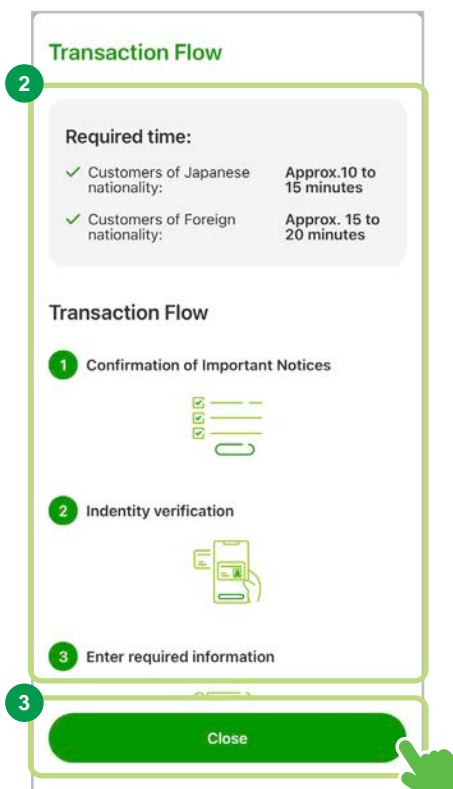
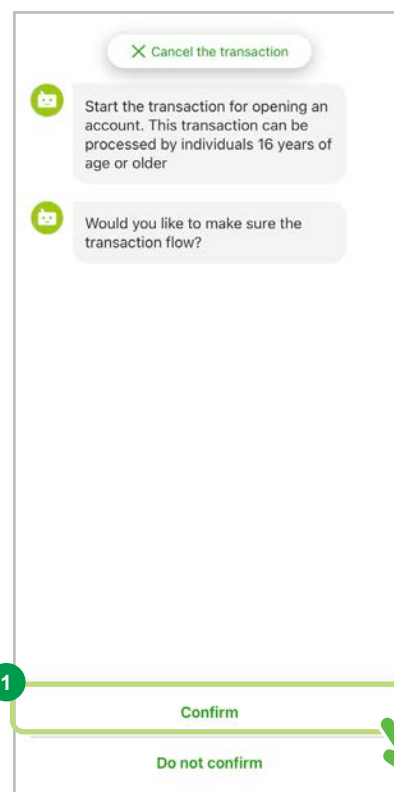
“Confirmation of Important Notices”,

“Identify verification”, “Enter required information” and “Check the transaction detail”.

It takes about 15 to 20 minutes to open an account with this application.

#### 3 Tap “Close”

Once you have confirmed the application process, tap “Close” and proceed to the next step.



## STEP 1. Confirmation of Important Notices

### ● Review Important Notices

Please review important information provided by Japan Post Bank before proceeding.

#### 1 Tap “Confirm Important Notices”

Tap “**Confirm Important Notices**” and proceed to the next part.

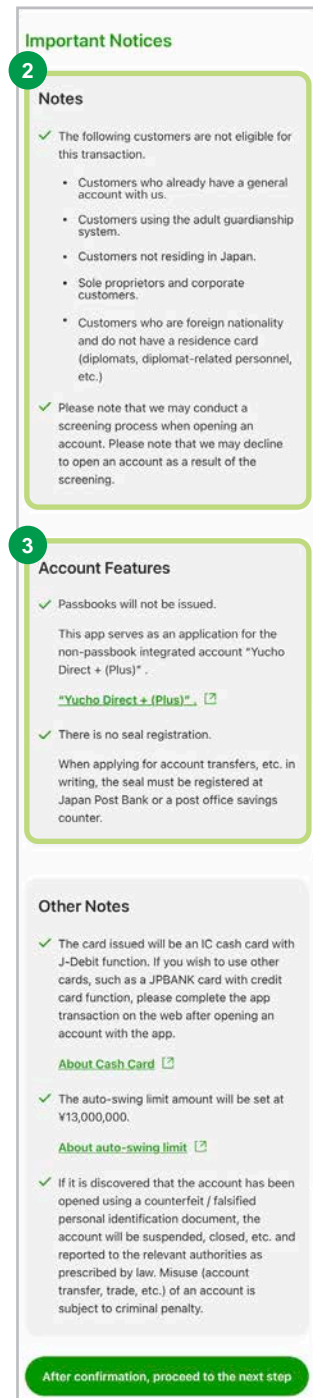
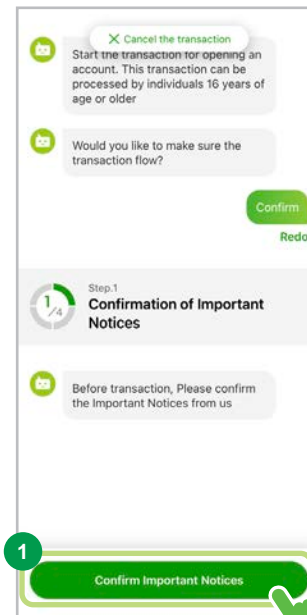
#### 2 Review the Notes

Please review the listed “Notes”.

**This app cannot be used for procedures by customers who fall under the conditions specified in the notes.** We appreciate your understanding.



When opening an account, we will confirm the details of your application. Depending on the screening results of your application, we may decline to open an account for you. We appreciate your understanding.



#### 3 Review the Account Features

Please ensure you review “Account Features” listed here. This app can be used to apply for **“Yucho Direct + (Plus)”**, a bankbook-free general account.

## STEP 1. Confirmation of Important Notices

### 4 Other Notes

Please review the “Other Notes” listed.

### 5 Tap “After confirmation, proceed to the next step”

Once you have confirmed the details outlined in Steps 1-4, please tap “**After confirmation, proceed to the next step**” button to proceed to the next step.

Cancel the transaction

Start the transaction for opening an account. This transaction can be processed by individuals 16 years of age or older

Would you like to make sure the transaction flow?

Confirm

Redo

Step 1  
1/4

Confirmation of Important Notices

Before transaction, Please confirm the Important Notices from us

Confirm Important Notices

### Important Notices

#### Notes

- ✓ The following customers are not eligible for this transaction.
  - Customers who already have a general account with us.
  - Customers using the adult guardianship system.
  - Customers not residing in Japan.
  - Sole proprietors and corporate customers.
  - Customers who are foreign nationality and do not have a residence card (diplomats, diplomat-related personnel, etc.)
- ✓ Please note that we may conduct a screening process when opening an account. Please note that we may decline to open an account as a result of the screening.

#### Account Features

- ✓ Passbooks will not be issued.  
This app serves as an application for the non-passbook integrated account “Yucho Direct + (Plus)” .  
[“Yucho Direct + \(Plus\)”](#)
- ✓ There is no seal registration.  
When applying for account transfers, etc. in writing, the seal must be registered at Japan Post Bank or a post office savings counter.

### 4 Other Notes

- ✓ The card issued will be an IC cash card with J-Debit function. If you wish to use other cards, such as a JPBANK card with credit card function, please complete the app transaction on the web after opening an account with the app.  
[About Cash Card](#)
- ✓ The auto-swing limit amount will be set at ¥13,000,000.  
[About auto-swing limit](#)
- ✓ If it is discovered that the account has been opened using a counterfeit / falsified personal identification document, the account will be suspended, closed, etc. and reported to the relevant authorities as prescribed by law. Misuse (account transfer, trade, etc.) of an account is subject to criminal penalty.

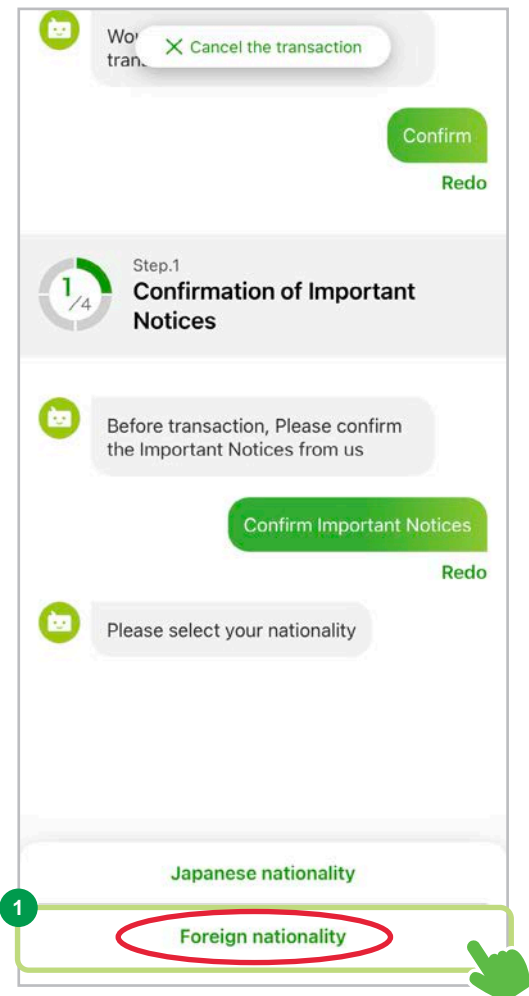
### 5 After confirmation, proceed to the next step

## STEP 1. Confirmation of Important Notices

### Confirmation of Nationality

#### 1 Select “Foreign nationality”

Please select “**Foreign nationality**” and proceed to the next part.



Work transaction Cancel the transaction Confirm Redo

Step.1  
1/4 **Confirmation of Important Notices**

Before transaction, Please confirm the Important Notices from us

Confirm Important Notices Redo

Please select your nationality

Japanese nationality

**Foreign nationality**

## STEP 2. Indentify Verification

### ● Preparation and Confirmation of Residence Card

Please have your residence card ready to verify your identity.

#### 1 Select “Have it”

Select “Have it” and proceed to the next screen.

#### ⚠ For those without a residence card

If you do not have a residence card, please visit your nearest Japan Post Bank or post office banking counter location to verify your identity. This applies to

- Special permanent residents
- Diplomats and related personnel
- US military personnel
- United Nations military personnel

If you do not fall under any of the above categories and do not have a residence card, you will not be able to open an account.

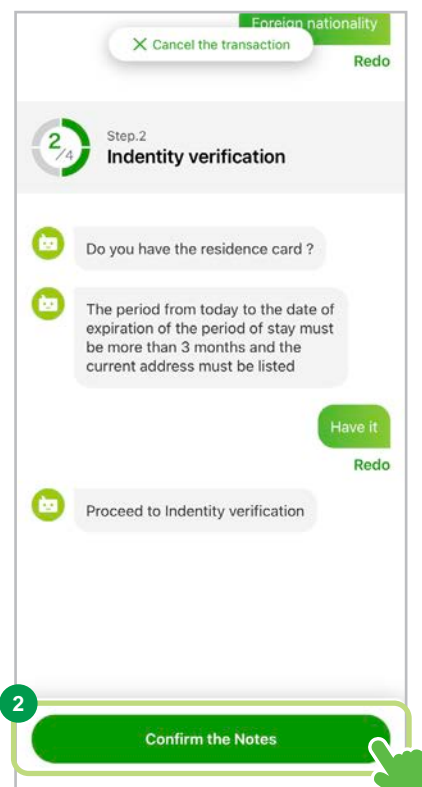
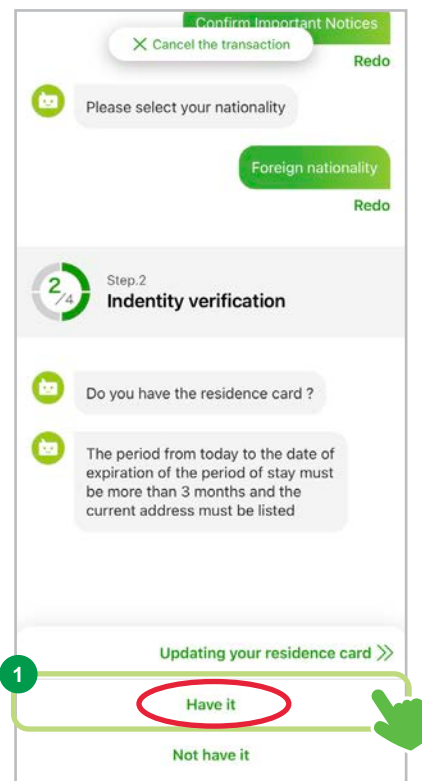
#### ⚠ For those renewing their residence card

Customers who are in the process of renewing their residence card will not be able to open an account either through this application or by visiting a counter.

Please proceed with verifying your identity once your card has been renewed.

#### 2 Tap “Confirm the Notes”

Tap “Confirm the Notes” and proceed to the next screen.





## STEP 2. Identify Verification

### Review the Notes

#### 1 Confirmation of Notes “At the time of transaction”

Please review the details provided under “At the time of transaction.”

#### 2 Confirmation of Notes When Using Your Account

Please review the details provided under “At the time of using account.”

#### 3 Tap “After confirmation, proceed to the next step”

Once you have confirmed the details outlined in Steps 1-2, tap “**After confirmation, proceed to the next step**” to proceed to the next screen.



#### 4 Tap “Proceed to Identity verification”

Tap “**Proceed to Identity verification**” and proceed to the next screen.

### Notes

1

#### At the time of transaction

- ✓ The following foreign nationality customers are unable to apply
  - Customers who do not have an email address
  - Customers who are updating their residence card
  - Customers whose name includes Roman numerical (II, III, etc.)
- ✓ When foreign nationality customers apply to open an account, it takes up to two weeks to confirm various things based on related laws and regulations, so it is not possible to open an account on the day of application.
- ✓ You may be required to take a photo of your student ID card, employee ID card, etc. during the transaction.
- ✓ Regardless of the selected language, the only language that can be used for input is Japanese.

2

#### At the time of using account

- ✓ It is a crime to transfer or sell an account (bankbook or cash card) for the purpose of making it available to a third party. Please do not do this.
- ✓ If you renew your residence card or change your address after opening an account, please notify us immediately. Failure to do so may result in temporary restrictions on transactions.
- ✓ Please close your bank account before leaving Japan.

3

After confirmation, proceed to the next step



4

Proceed to Identity verification

## STEP 2. Identify Verification

### Prepare To Scan Your Residence Card

Prepare to scan your residence card.

Please have your residence card ready and follow the instructions on the screen.

#### 1 Confirm the Process

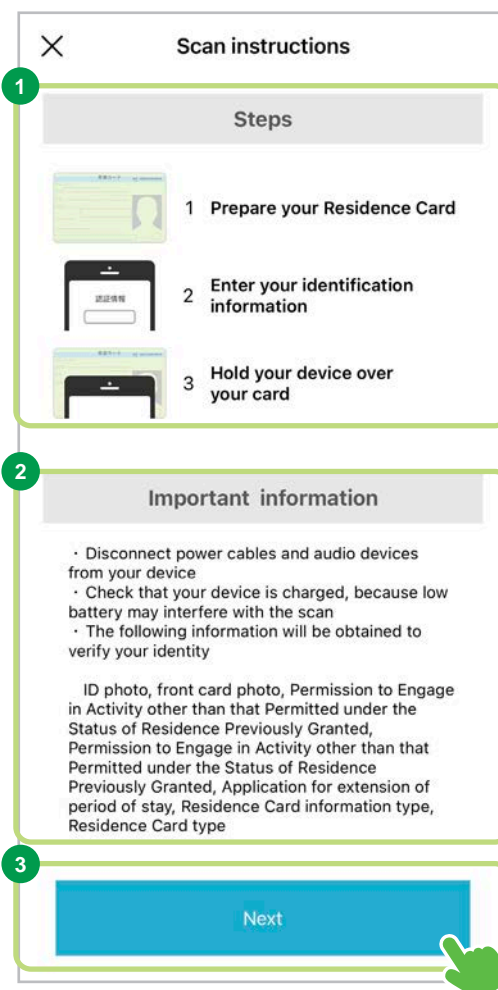
Please review the details provided under “Steps”

#### 2 Review the Precautions

Please review the details provided under “Important information”

#### 3 Tap “Next”

Tap “Next” and proceed to the next screen.

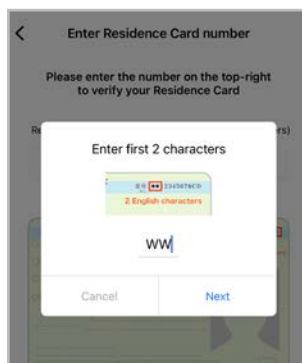


## STEP 2. Indentify Verification

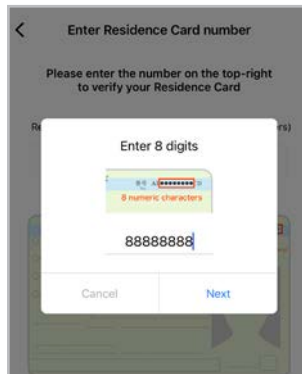
### Entering Your Residence Card Number

#### 1 Enter Your Residence Card Number

Please enter your residence card number in the input fields.



Enter the first 2 letters



Enter the 8 numbers



Enter the last 2 letters



#### 2 Tap “Next”

Once you have completed entering your residence card number, you will be able to tap the “Next” button. Tap “Next” and proceed to the next screen.

## STEP 2. Identify Verification

### ● Scan Your Residence Card

Scan your residence card. Follow the instructions on the screen.

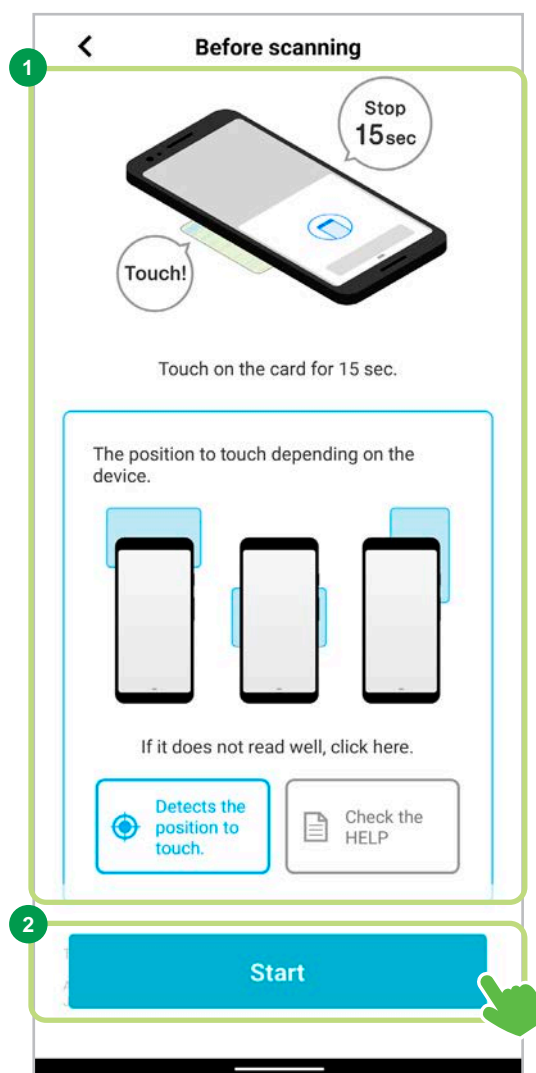
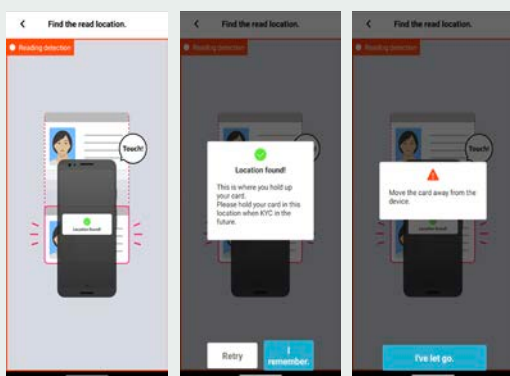
#### 1 Review Details on How To Scan Your Residence Card

Please review the provided instructions.

Place your smartphone over the residence card and hold for 15 seconds.

**?** For individuals using Android, the position where the card should be placed will vary depending on the smartphone being used.

If you are unsure where the IC chip reader is on your device, select “**Detect the Position to touch**” and follow the instructions on the screen to locate the appropriate scanning position for your phone.



#### 2 Tap “Start”

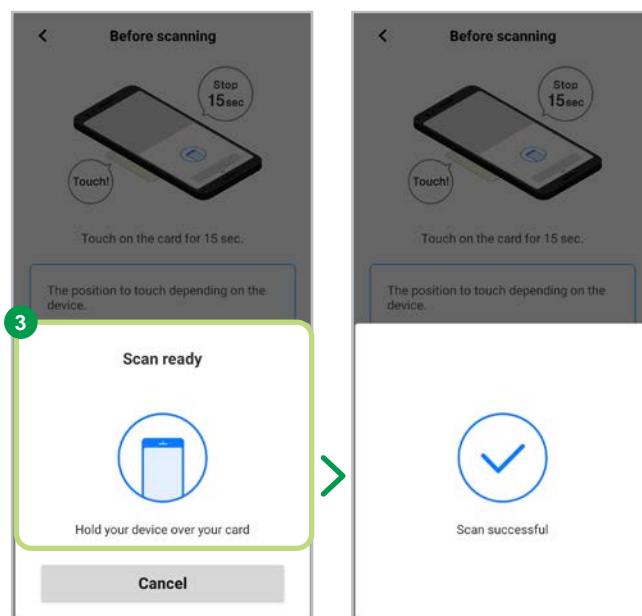
Once you have confirmed the process, tap “**Start**” to proceed to the next screen.

## STEP 2. Identify Verification

### 3 Scanning Your Residence Card

Please follow the instructions on the screen and hold your residence card under your smartphone to scan it.

Once the card is successfully scanned, you will automatically be taken to the next screen.



### ? If you are having trouble reading the IC chip on your residence card, please check the following.

- Disconnect any charging cables or earphones, etc.
- Make sure your smartphone is fully charged.
- Do not place the IC card on a metal desk.
- Remove the card from its case.
- When the scanning screen appears, wait for a moment without moving the device.
- Adjust the position of your smartphone over the card and try again.
- Removing any covers or cases from your smartphone might make scanning easier.
- If your smartphone has a ring attached, please remove it.
- Place your smartphone over your card and wait for several moments until scanning is complete. This can take up to 15 seconds.
- Some issues can be resolved by changing the settings on your smartphone.

## STEP 2. Identify Verification

### Take a Photo of Your Residence Card (Back Side)

Following the on-screen instructions, keep the back side of your residence card within the frame as you photograph it with your smartphone.

#### 1 Review the Notes

Please review the precautions on the screen.

#### Photography notes

When photographing your residence card, please make sure that the card is placed against a non-white background.

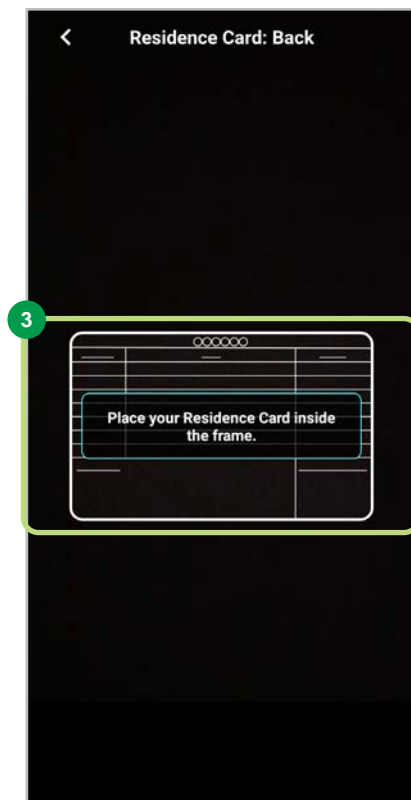
#### 2 Tap “Start scan”

Tap “**Start scan**” and proceed to the next screen.

#### 3 Photograph the Back Side of the Residence Card

Follow the instructions on the screen and place your residence card within the frame that appears. The camera will automatically take a picture once the card is recognized.

Once your photo is taken, you will automatically be taken to the next screen.



## STEP 2. Identify Verification

### ● Take a Photo of Your Face

#### Take a Photo of Your Face (1) / Front View

Follow the instructions on the screen to take a photo of your face.

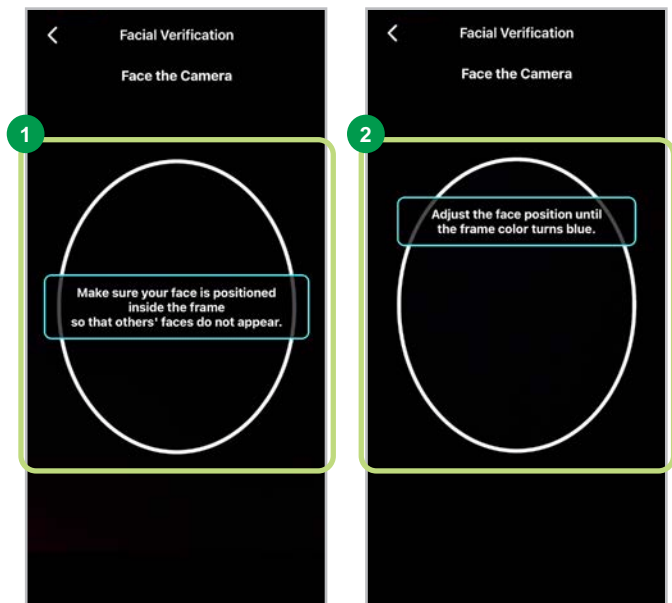
##### 1 Adjust to the Frame

Follow the instructions on the screen and position your own face in the frame, ensuring that no other faces are visible.

##### 2 Taking a Photo of Your Face (Front View)

Follow the instructions on the screen and adjust the size of your face inside the frame until it turns blue. The camera will automatically take a picture once a face is recognized.

Once your photo is taken, you will automatically be taken to the next screen.



#### ? If you have trouble taking a satisfactory photo of your face, please review the following

- Ensure you are in a well-lit environment.
- Avoid backlighting and overly bright backgrounds.
- If the light from outside is strong, close the curtains and turn on indoor lights.
- Do not take your photo in a dimly lit environment or with a dirty camera lens.
- Avoid pointing the camera directly at the sun.
- Wipe off any fingerprints or smudges on the camera with a soft cloth.
- Check for accessories that might cause interference, such as glasses, hats, or masks.
- Ensure that no other faces are visible in the camera preview.
- Face directly towards the camera.

## STEP 2. Identify Verification

### Take a Photo of Your Face (2) / Liveness Detection

Follow the instructions on the screen to take a photo of your face.

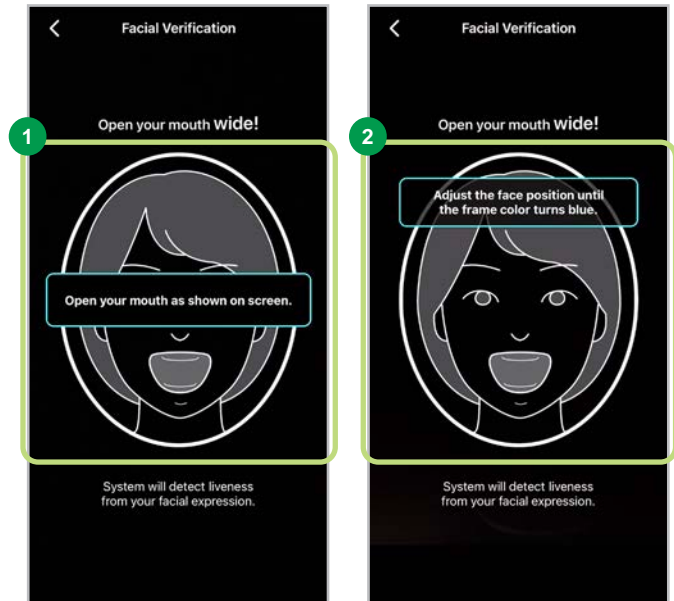
#### 1 Adjust to the Frame

Follow the instructions on the screen and open your mouth widely.

#### 2 Taking a Photo of Your Face (Liveness Detection)

Follow the instructions on the screen and adjust the size of your face inside the frame until it turns blue. The camera will automatically take a picture once a face is recognized.

Once your photo is taken, you will automatically be taken to the next screen.





## STEP 2. Identify Verification

### Take a Photo of Your Face (3) / Flash Photography

Follow the instructions on the screen to take a photo of your face.

#### 1 Adjust the Frame

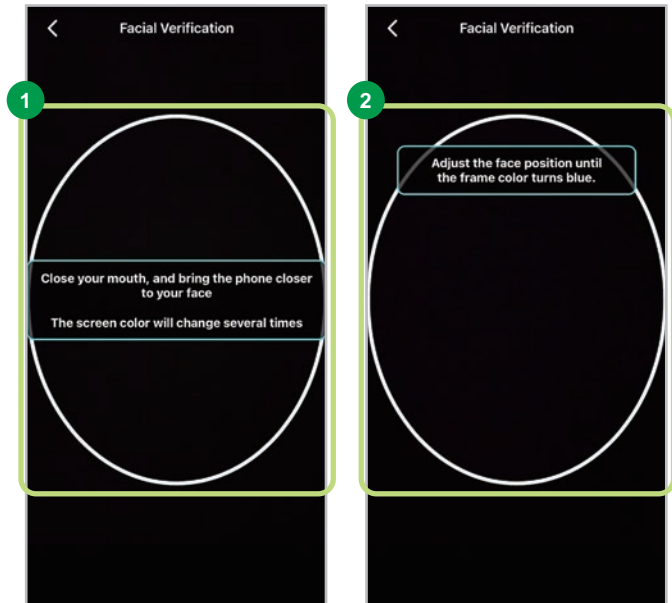
Following the instructions on the screen, close your mouth and move closer to the camera.

#### 2 Taking a Photo of Your Face (Flash Photography)

Follow the instructions on the screen and adjust the position of your face inside the frame until it turns blue.

The camera will automatically take a picture once a face is recognized.

The screen will light up, but please stay still and do not move your face.



#### 3 Photography Complete

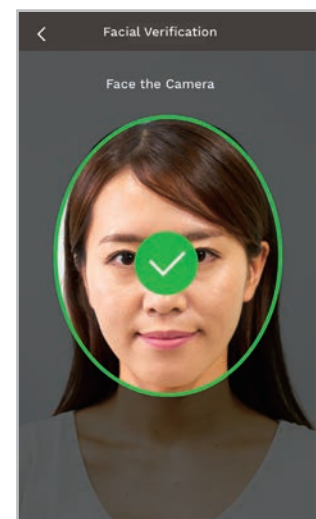
A green checkmark will appear, indicating that your photo has been taken successfully. Once your photo is taken, you will automatically be taken to the next screen.



#### About Face Matching

If the photos of your face are determined not to be a match, you will be asked to retake the photos.

\* Discrepancies may occur even in the case of a person's identity.




## STEP 2. Identify Verification

### Upload a Photo of Your Residence Card (Front Side)

Following the on-screen instructions, keep the front side of your residence card within the frame as you photograph it.

#### 1 Tap “Start camera”

Tap “**Start camera**” and proceed to the next screen.


 If your residence card is in a case, please remove it before taking a photo.

#### 2 Photograph the Front Side of the Residence Card

Follow the instructions on the screen, place your residence card within the frame, and press the “**Photographing**” Button.

#### 3 Confirmation of Photograph

If the image is not clear or if something other than the residence card (front side) is in the picture, please retake it.  
If everything looks good, select “**Use this image**” and proceed to the next screen.

 Please retake the photo if

#### Cases requiring re-photography

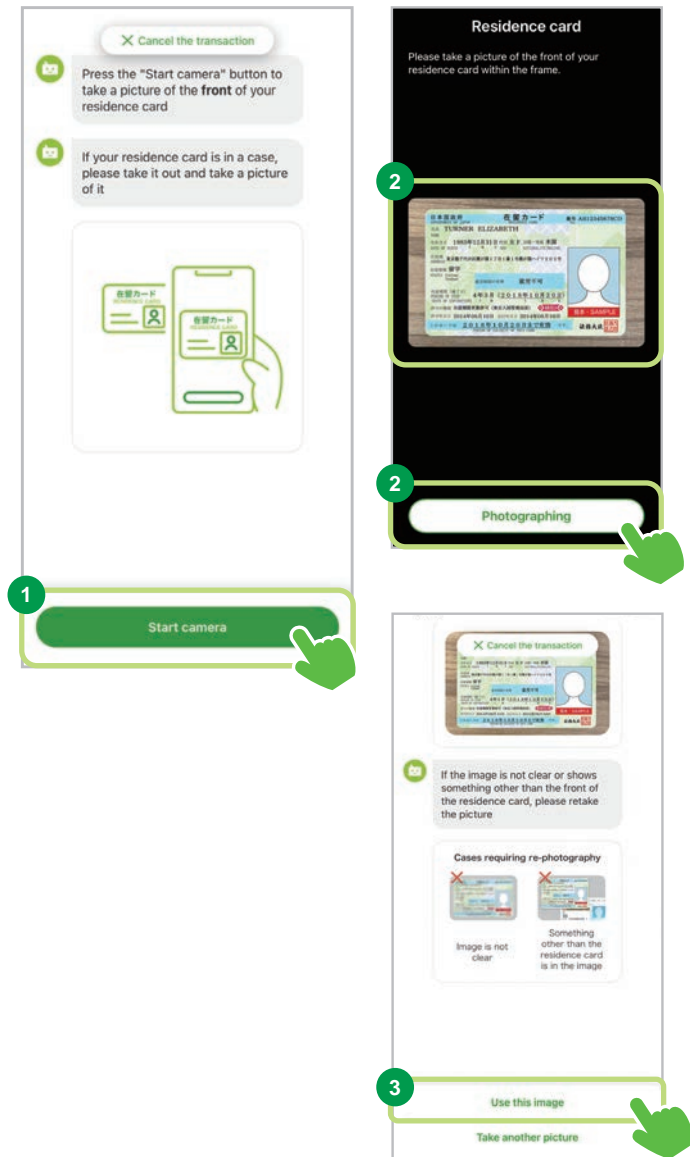


Image is not clear



Something other than the residence card is in the image

If the photos you submit are blurry or contain unintended objects, you may be asked to resubmit your application.



## STEP 3. Enter Required Information

### Confirmation and Input of Residence Card Information

The information scanned from your residence card will be displayed in the chat.

Please make sure that your information is correct and matches the information on your residence card. If any corrections are needed, please follow the instructions to enter the correct details.

If the information could not be read from the residence card, please select or enter the information on the screen in Japanese.

### Confirmation of Nationality

#### 1 Confirm or Correct Your Nationality

Please review the provided information.

If everything is correct, select “**For sure**” to proceed to the next screen.

If you need to make a correction, select “**Modify**” and enter the correct details.

Cancel the transaction

Redo

Step.3  
Enter required information

3/4

Then, please confirm and enter your customer information. Please note that if the information you enter does not match the information on your residence card, you will not be able to open an account.

Is the following nationality correct?

Nationality  
China

1

For sure

Modify

## STEP 3. Enter Required Information

### Confirmation of Status of Residence = Student

#### 1 Confirm or Correct Your Status of Residence

Please review the provided information. If everything is correct, select “**For sure**” to proceed to the next screen.

If you need to make a correction, select “**Modify**” and enter the correct details.



that if the information you enter does not match your residence card, you will not be able to open an account.

**Cancel the transaction**

Is the following nationality correct?

Nationality  
**China**

**For sure**  
**Redo**

Is the following status of residence correct?

Status of residence  
**Technology, humanities, and international affairs**

**Student**

1

**For sure**

**Modify**

## STEP 3. Enter Required Information

### Confirmation of Period of Stay

#### 1 Confirm or Correct Your Period of Stay

Please review the provided information. If everything is correct, select “**For sure**” to proceed to the next screen.

If you need to make a correction, select “**Modify**” and enter the correct details.

日本国政府 在留カード 番号 AB12345678CD  
 氏名 YAMADA TARO  
 生年月日 〇〇〇〇年〇月〇日 性別 男M 国籍・地域 〇〇国  
 居住地 東京都〇区〇〇〇-〇-〇 ハイソ 202号  
 在留資格 留学 Student 就労制限の有無 就労不可  
 在留期間 1年 / 6月 (〇〇〇〇年〇月〇日)  
 許可の種類 在留期間更新許可 (東京入国管理局長)  
 許可年月日 〇〇〇〇年〇月〇日 交付年月日 〇〇〇〇年〇月〇日  
 このカードは 〇〇〇〇年〇月〇日まで有効です。 法務大臣

Cancel the transaction

Technology, humanities, and international affairs

Modify

Redo

Select your status of residence

Technical internship 1 (i)

Redo

Is the following the period of stay correct?

Period of stay  
2 years and 6 months

6月 = 6 months  
1年 = 1 year

1

For sure

Modify

## STEP 3. Enter Required Information

### Confirmation of Period of Stay (Date of Expiration)

#### 1 Confirm or Correct Your Period of Stay (Date of Expiration)

Please review the provided information.  
If everything is correct, select “**For sure**” to proceed to the next screen.

If you need to make a correction, select “**Modify**” and enter the correct details.



The period from the date of application to the date of expiration of the period of stay must be longer than 3 months



Cancel the transaction
Relationship 1 (I)

Redo

Is the following the period of stay correct?

Period of stay  
**2 years and 6 months**

For sure
Redo

Is the following expiration date of period of stay correct?

Expiration date of period of stay  
**2026/01/01**

1
For sure
Modify

YYYY/MM/DD

## STEP 3. Enter Required Information

### Confirmation of Residence Card Expiration Date

#### 1 Confirm or Correct Your Residence Card Expiration Date

Please review the provided information.  
If everything is correct, select “**For sure**” to proceed to the next screen.

If you need to make a correction, select “**Modify**” and enter the correct details.



Cancel the transaction
For sure

Redo

Is the following expiration date of period of stay correct?

Expiration date of period of stay  
2026/01/01

For sure

Redo

Is the following expiration date correct?

Expiration date  
2030/01/01

For sure

Modify



## STEP 3. Enter Required Information

### Confirmation of Your Name

#### 1 Confirm or Correct Your Name

Please review the provided information.  
If everything is correct, select “**For sure**” to proceed to the next screen.

If you need to make a correction, select “**Modify**” and enter the correct details.



~~Your name can be entered in Kanji characters.  
(This is limited to the Residence Card that  
has the name in Kanji characters.) If you enter  
your name using Kanji, you will need to enter  
the romanization of your name.~~



All letters will be converted to uppercase,  
regardless of how they are entered.

Cancel the transaction

For sure  
Redo

Is the following expiration date correct?

Expiration date  
2030/01/01

For sure  
Redo

Is the following name correct?

Name  
YUCHO TARO

1 For sure  
Modify



## STEP 3. Enter Required Information

### Confirmation of Your Name (Japanese kana)

#### Katakana

#### 1 Confirm or Correct Your Name (Japanese kana)

Please review the provided information. If everything is correct, select “**For sure**” to proceed to the next screen.

If you need to make a correction, select “**Modify**” and enter the correct details.

⚠ If you do not know how to render your name in Japanese kana, please ask someone, such as your employer, to assist you.

⚠ When making corrections, please make sure to enter them in Japanese.

⚠ If there are words that cannot be rendered in katakana, please enter them manually.

For example: “MICHEL AAA” → “ミッシェル AAA”.

If you cannot convert kana as in “AAA” above, please type “ミッシェル エーエーエー” all by hand.

In addition, if all characters are not converted to kana, such as “AAA BBB”, nothing will be displayed. Please enter it manually.

Is the following name in Japanese kana correct?

Name  
YUCHO TARO

For sure

Redo

Name(Japanese kana)  
ユウチョ タロウ

1 For sure

Modify

## STEP 3. Enter Required Information

### Confirmation of Date of Birth

#### 1 Confirm or Correct Your Date of Birth

Please review the provided information.

If everything is correct, select “**For sure**” to proceed to the next screen.

If you need to make a correction, select “**Modify**” and enter the correct details.



If you are under 16 years old, you cannot use this application to complete the procedure.

Is the following name in Japanese kan

✕ Cancel the transaction

If you do not understand Japanese, please check with someone else (the person in charge at your workplace, etc)

Name (Japanese kana)

ユウチョ タロウ

For sure

Redo

Is the following date of birth correct?

Date of birth

1992/12/31

YYYY/MM/DD

1

For sure

Modify

## STEP 3. Enter Required Information

### Confirmation of Your Address

#### 1 Confirm or Correct Your Address

Please review the provided information. If everything is correct, select “**For sure**” to proceed to the next screen.

If you need to make a correction, select “**Modify**” and enter the correct details.



If you wish to correct your address, please follow the Japanese address rules.

e.g.) The order in which you enter your Japanese address

①	②	③	④
〒100-0004	東京都	千代田区大手町	2丁目3番1号
Zip Code	Prefecture	Municipality	District Number/Aza Block Number House Number

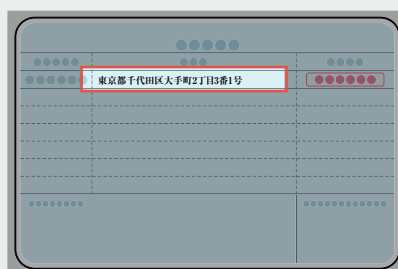
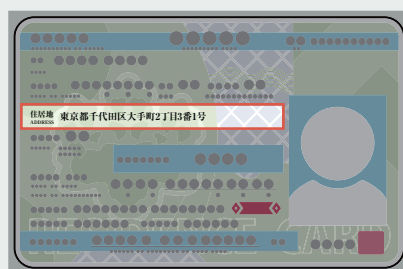
\* If you replace the above address with English, the order is reversed, so please be careful not to enter the wrong address.

④	③	②	①
2-3-1	Otemachi, Chiyoda-ku	Tokyo	100-0004
District Number/Aza Block Number House Number	Municipality	Prefecture	Zip Code



#### Confirming Your Address

The address displayed in the chat will be the one listed on the front of your residence card. If your address has changed, follow the instructions in the chat and enter your current address as listed on the back side of your residence card.



## STEP 3. Enter Required Information

### If the Address Was Not Scanned Correctly

\* This screen is displayed only to certain individuals.

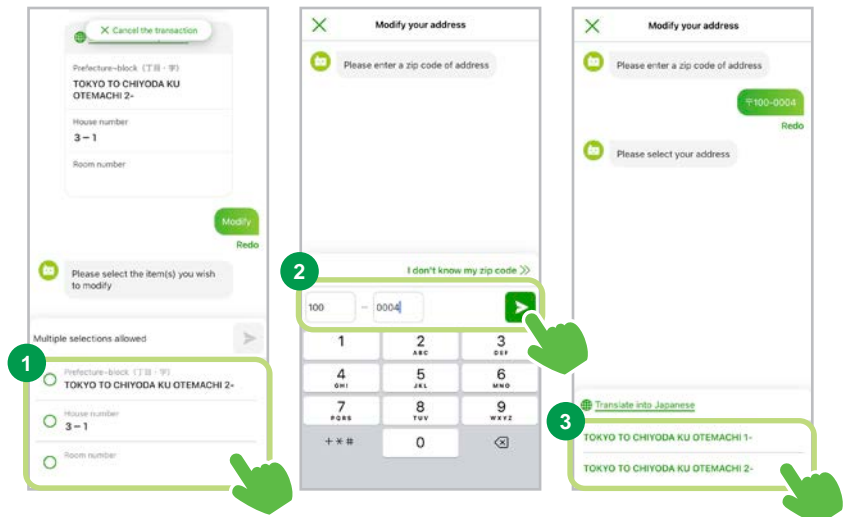
#### 1 Select the Address To Be Corrected

Select the address that contains errors. Select all that apply.

#### 2 Correcting Prefecture, Municipality, District/Aza, Block Number, House Number

Enter your **Zip code**. Once it is entered, tap **Confirm button** and proceed to the next screen.

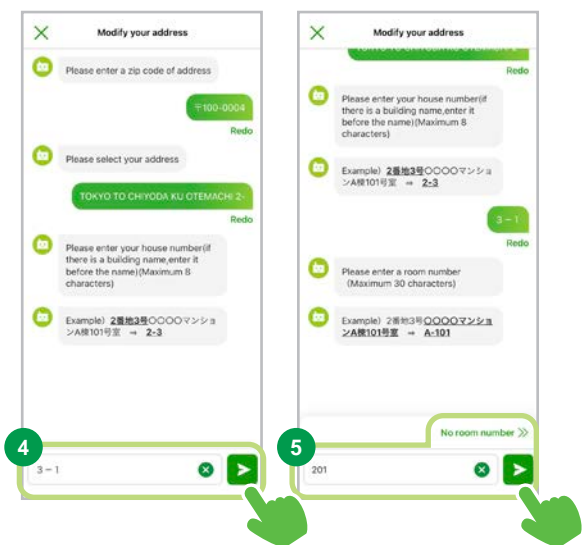
\* If you do not know your zip code, please select "I don't know my zip code" and follow the chat instructions to select your address.



#### 3 Selecting Prefecture, Municipality, District/Aza, Block Number, House Number

Select the appropriate address (Prefecture, Municipality, Block/Street Number/House Number) based on the zip code you entered.

? Tapping "Translate into Japanese" will convert the prefecture to chome/aza in Japanese.



#### 4 Correcting Block Number/House Number

Enter your **block number/house number**. Once it is entered, Tap **Confirm button** and proceed to the next screen.

#### 5 Enter your Room Number

Enter your **room number**. Once it is entered, tap **Confirm button** and proceed to the next screen. If there is no room number, tap **"No Room Number"** to proceed to the next screen.

? There is no need to enter the name of the building.

\* Please enter the name of the building if you cannot receive mail without it.

## STEP 3. Enter Required Information

### Confirmation of Date of Entry into Japan

#### 1 Confirm or Correct Your Date of Entry into Japan

Please review the provided information. If everything is correct, select “**For sure**” to proceed to the next screen.

If you need to make a correction, select “**Modify**” and enter the correct details.



[Translate into Japanese](#)

✕ Cancel the transaction

Prefecture=block (丁目・字)  
**TOKYO TO CHIYODA KU**  
**OTEMACHI 2-**

House number  
**3-1**

Room number  
**201**

For sure

Redo

🏠 Is the following date of entry into Japan correct?

Date of entry into Japan  
**2020/03/24**  
YYYY/MM/DD

1

For sure

Modify

## STEP 3. Enter Required Information

### ● Enter Other Information

#### Enter Your Phone Number

##### 1 Enter Your Phone Number

Enter your **phone number**.

##### 2 Confirm Your Phone Number

Tap the **Confirm button** and proceed to the next screen.



If you have a phone number, you must enter it. (If you do not have a phone number, leave it blank and select **"I do not have a phone"**)

Once you have a phone number, please register it at an ATM or other Japan Post Bank location.)

The screenshot shows the app's 'Enter Your Phone Number' screen. At the top, there's a 'Cancel the transaction' button. Below it, a 'For sure' button with a 'Redo' link is visible. The main content area has a question: 'Is the following date of entry into Japan correct?' followed by a date input field showing '2020/03/24'. Another 'For sure' button with a 'Redo' link is below the date. The next question is 'Please enter your phone number. If you have a cell phone, please enter your cell phone number'. At the bottom, there's a link 'I do not have a phone >>'. Below the link, there's a green box containing the format '3 digits - 4 digits - 4 digits' with a green arrow pointing to the right. A green hand icon is pointing to the arrow. The text 'Japanese mobile number' is written in red below the green box.

## STEP 3. Enter Required Information

### Selecting Gender

#### 1 Selecting Gender

Select your **gender**.

Cancel the transaction

Redo

Is the following date of entry into Japan correct?

Date of entry into Japan  
2020/03/24

For sure

Redo

Please enter your phone number. If you have a cell phone, please enter your cell phone number

00-0000-0000

Redo

Please select a gender

1

No answer >>

Male

Female

## STEP 3. Enter Required Information

### Confirmation of Employment or Enrollment in School

\* This screen is displayed only to certain individuals.

Individuals with residence status as “Student” or “Technical Intern Training” are required to provide additional enrollment verification.

#### 1 Selecting Enrollment Verification Documents

Select the enrollment verification documents you are able to provide.

Cancel the transaction

Redo

Please enter your phone number. If you have a cell phone, please enter your cell phone number

00-0000-0000

Redo

Please select a gender

Male

Redo

Please select and take a photo about your student ID card, employee ID card, or certification of enrollment to confirm your enrollment at your place of work or school

1

A student ID card

An employee ID card

Certificate of enrollment



## STEP 3. Enter Required Information

### Photographing Your Enrollment Verification Documents

\* This screen is displayed only to certain individuals.

= NAIST Student ID Card

Photograph your student ID, employee ID, or certificate of enrollment.

#### 1 Tap "Start camera"

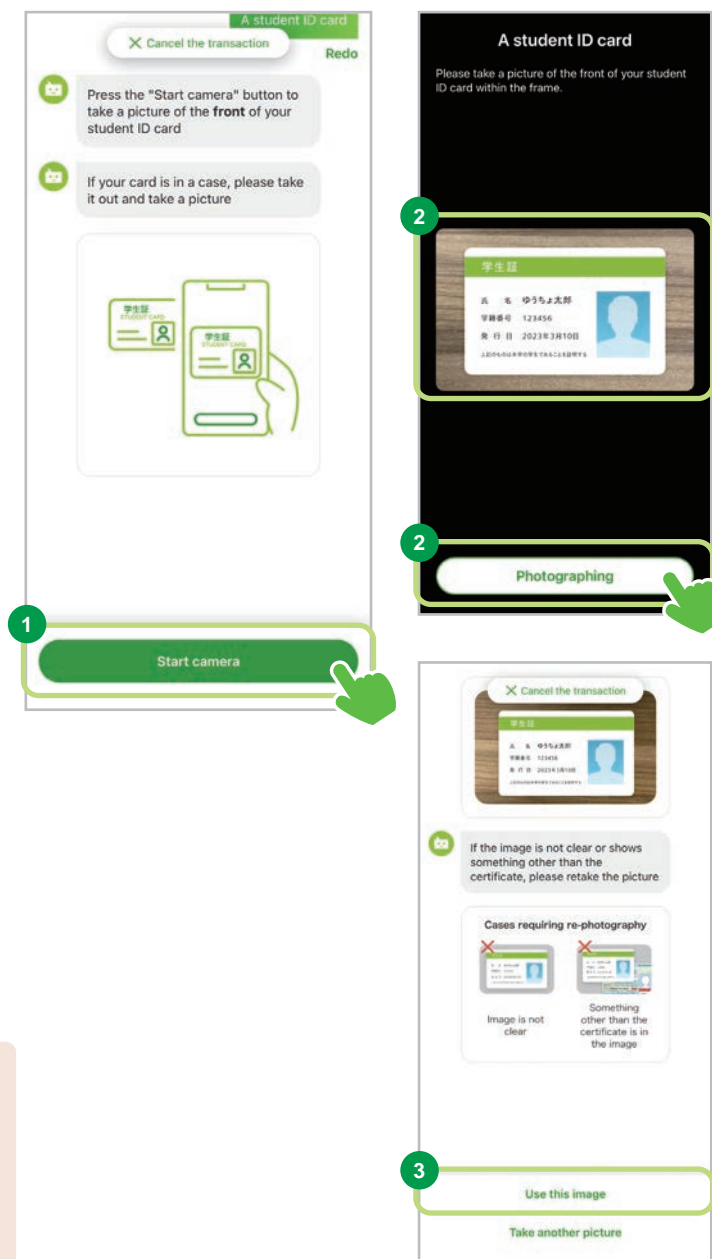
Tap "Start camera" and proceed to the next screen.

#### 2 Photographing Your Enrollment Verification Documents

Follow the instructions on the screen, place your proof of enrollment within the frame, and press the "Photographing" button.

#### 3 Confirmation of Photograph

If the image is not clear or if something other than the proof of enrollment is in the picture, please retake it. If everything looks good, select "Use this image" and proceed to the next screen.



#### ⚠ Please retake the photo if

Cases requiring re-photography

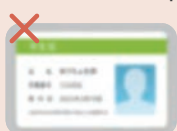


Image is not clear



Something other than the certificate is in the image

If the photos you submit are blurry or contain unintended objects, you may be asked to resubmit your application.

## STEP 3. Enter Required Information

### Select Your Occupation

#### 1 Selecting Your Occupation

Select your occupation from the listed options.  
The options are as follows.

Company employee / Organization employee

Company officer / Organization officer

Part-time worker / Temporary worker / Contract worker

Sole proprietorship / self-employment

Public servant

Lawyer / Judicial Scrivener / Accountant / Tax Accountant / Administrative Scrivener

Housewife/Househusband

Retired person / Unemployed person / Preschooler

**Student**

Other



If you select "Other" in the options given for "Occupation," a field will appear for you to enter the details of your occupation. Please enter the details in Japanese.

Select "Student".

## STEP 3. Enter Required Information

### Confirmation for Non-Resident Individuals

\* This screen is displayed only to certain individuals.

#### 1 Review the Precautions

Select “**Confirm Notes**” and proceed to the next screen.

Please be sure to read the precautions.

#### 2 Confirm and Proceed

After reviewing the notes.

Tap “**閉じる (Close)**”.

Please proceed to the next screen.

#### 3 Confirmation of Owning a Permanent Establishment in Japan

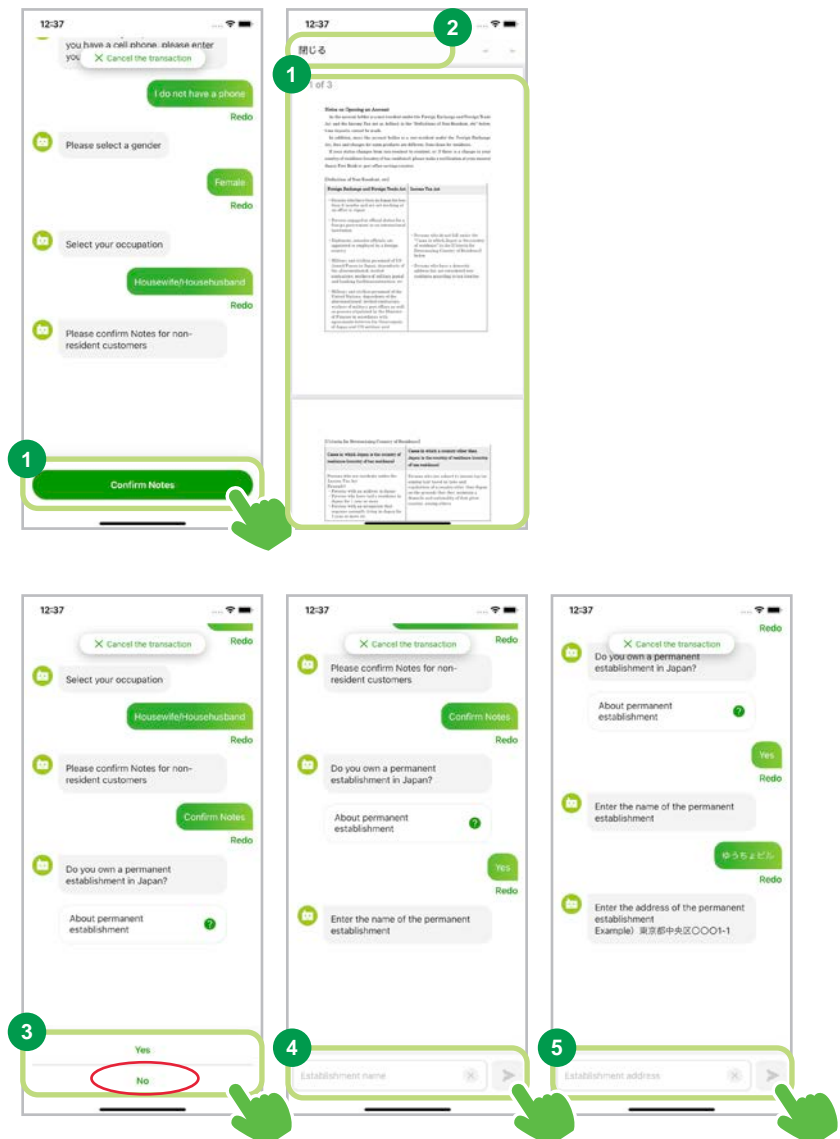
Select the option that matches your situation and proceed to the next screen.

#### 4 Enter the Name of the Permanent Establishment

Enter the name of the permanent establishment. Once it is entered, select the **Confirm** button and proceed to the next screen.

#### 5 Enter the Address of the Permanent Establishment

Please enter the address of the permanent establishment. Once it is entered, select the **Confirm** button and proceed to the next screen.



Please enter the name and address of the permanent establishment in Japanese.

Please refer to P73 for details on how to confirm the address.

## STEP 3. Enter Required Information

### ● Confirmation of Your Country of Residence (Tax Country)

Confirmation of the country of residence (country of tax residence), etc. in accordance with the Special Laws and Regulations for Implementation of Tax Conventions, etc

- 1 Consent to the country of residence (country of tax residence), etc. in accordance with the Special Laws and Regulations for Implementation of Tax Conventions, etc

If you agree with the content of the declaration, tap “Agree”.

The screenshot shows a mobile app interface for confirming the country of residence. At the top, there is a button labeled "Cancel the transaction" with a red 'X' icon. Below this, a green icon of a building is followed by the text: "Do you agree to the numbering of your individual number for your account in accordance with the Law of account management?(optional)". To the right of this text are two buttons: "Agree" and "Redo". Below this, another green icon of a building is followed by the text: "Notification of the country of residence (country of tax residence), etc. is required in accordance with the Special Laws and Regulations for Implementation of Tax Conventions, etc". Below this, a third green icon of a building is followed by the text: "Do you agree?". Below this text is a button labeled "About Country of Residence" with a question mark icon. At the bottom of the screen, there are two buttons: "Agree" and "Disagree". A green line with a circle containing the number "1" starts at the "Agree" button and points to it. A green hand icon is pointing at the "Agree" button.

## STEP 3. Enter Required Information

### Your Country of Residence (Tax Country)

\* This screen is displayed only to certain individuals.

#### 1 Select Your Country of Residence (Tax Country)

- ✓ If your country of residence is “Japan only”

Select “Japan only”.

- ✓ If your country of residence is “other than Japan”

Select “Other than Japan”.

Individuals who select “Other than Japan” for their country of residence (tax country) will need to prepare their tax identification number.

The screenshot shows a mobile app interface for selecting a country of residence. At the top, there are two buttons: "Cancel the transaction" (with a red X) and "Agree". Below these is a "Redo" button. A green speech bubble icon is followed by a text box containing the notification: "Notification of the country of residence (country of tax residence), etc. is required in accordance with the Special Laws and Regulations for Implementation of Tax Conventions, etc". Below this is another green speech bubble icon followed by the text "Do you agree?". Underneath is a button labeled "About Country of Residence" with a green question mark icon. To the right of this button is another "Agree" button and a "Redo" button. Below this is a green speech bubble icon followed by the text "Please select your country of residence (country of tax residence)". At the bottom, there is a green-bordered box containing two options: "Japan only" and "Other than Japan". The "Japan only" option is circled in red, and a green hand icon is pointing at it. A green circle with the number "1" is next to the "Japan only" option.

## STEP 3. Enter Required Information

### 2 Select the Main Country of Residence (Country of Tax Residence)

Please select your main country of residence (tax residence) from the options provided on the screen. You can select up to 3 countries.

The screenshot shows the app's 'About Country of Residence' screen. At the top, there is a 'Cancel the transaction' button. Below it, a 'Do you agree?' prompt is followed by an 'Agree' button (highlighted with a green arrow) and a 'Redo' button. The main section is titled 'About Country of Residence' and contains a message: 'Please select in order from the main country of residence (country of tax residence)'. Below this, there is a section 'Up to 3 countries to choose from' with a right arrow. A list titled 'Frequently selected country's name' includes radio buttons next to the following countries: Brazil, China, Indonesia, Korea, Republic of, and Myanmar. A green arrow points to the 'Agree' button.

### Please note

- Country of residence refers to the country where you have a tax address. If you are a resident of Japan, you must declare Japan as your country of residence. If you have any questions, please contact your nearest tax office.
- Based on the Special Laws and Regulations for Implementation of Tax Conventions, certain information about non-resident accounts (including name, address, date of birth, country of residence (tax country), taxpayer identification number, and account balance, etc.,) will be reported to the National Tax Agency.
- Declaring your country of residence (tax country) etc., is a legal obligation, and we cannot proceed with any transactions if you do not agree to this declaration and the reporting to the National Tax Agency. We appreciate your understanding.
- In accordance with the United States' Foreign Account Tax Compliance Act (FATCA), we are required to submit consent forms to the IRS (Internal Revenue Service) for the disclosure of information when US persons are identified during transactions.

## STEP 3. Enter Required Information

### 3 Confirmation or Correction of Your Name Classification

Please check the information on the screen. If you are sure, please select “**For sure**” and proceed to the next screen.

If you wish to correct the information, please select “**Modify**” and enter the correct information.

### 4 Enter the Tax Identification Number

Please enter the alphanumeric tax identification number of your country of residence.



We request that you enter your tax identification number unless your country of residence does not have a tax identification number system or you are unable to present it due to the laws and regulations of that country.

\* If you do not enter your tax identification number, you may not be able to open an account.

### 5 Confirm the Tax Identification Number

Please tap the **Confirm button** and proceed to the next screen.


The image displays two screenshots of a mobile application interface for opening an account. The first screenshot shows the 'Brazil' selection screen with a 'Redo' button. Below this, a message asks for name confirmation. A form displays 'First name: TARO', 'Middle name: -', and 'Last name: YUCHO'. At the bottom, there are two buttons: 'For sure' (highlighted with a green circle and arrow) and 'Modify'. The second screenshot shows the 'For sure' button selected, leading to a screen where the user is prompted to enter their Brazil tax identification number. It provides an example 'AA123456C' and a link for more information. At the bottom, there is a 'Tax identification number' input field (highlighted with a green circle and arrow) and a 'Confirm' button (highlighted with a green circle and arrow).



## STEP 3. Enter Required Information

### 6 Enter the Address of Your Residence

Please enter the **address** of your residence.

 Please enter your address in alphabetical characters. There is no need to enter the name of the country. In addition to alphanumeric characters and spaces, the / - ( ) symbol can be entered.

### 7 Confirm the Address of Your Residence

Please tap the **Confirm** button and proceed to the next screen.

Cancel the transaction X 123456C Redo

Please enter your Brazil address in Alphabet. You do not need to enter your country


In addition to alphanumeric characters and spaces, the following symbols can be entered / - ( )

Enter an address in another country >>

6 Zip code X

Address X

7 Confirm

 For individuals whose primary country of residence (country of tax payment) is “U.S.A.” or whose nationality is “U.S.A.”, please enter or confirm your U.S. tax identification number, name classification, address in Japan (in romanized letters)\*, and address in the United States (in romanized letters).

\* We will convert your address into romanized letters, but some letters may not be converted. If this is the case, please correct those parts only.

18:30 Please select in order from the main country of residence (country of tax residence)

United States

In accordance with the Foreign Account Tax Compliance Act (FATCA), we are required to disclose your account information to the U.S. Internal Revenue Service

Do you agree with the above?

About FATCA

Agree Disagree

18:30 In accordance with the Foreign Account Tax Compliance Act (FATCA), we are required to disclose your account information to the U.S. Internal Revenue Service

Do you agree with the above?

About FATCA

Agree Redo

Please enter your U.S. Taxpayer Identification Number (SSN or ITIN)

SSN or ITIN

18:30 Please enter your U.S. Taxpayer Identifier

123456789

We would like to ask you about your name

Is the following classification of your name correct?

First name TARO

Middle name -

Last name YUCHO

For sure Modify

18:31 Please check and correct the alphabetical address of the address in Japan to be registered on your account

In addition to alphanumeric characters and spaces, the following symbols can be entered / - ( )

Please enter the address including the country name and zip code. Use “/” to divide the address

Example) 2-3-1-OTemachi/Chiyoda-ku/Tokyo-to/Japan(100-8793)

2-3-1-OTemachi/Chiyoda-ku/Tokyo-to/Japan(100-8793)

For sure Redo

18:31 Please enter the address including the country name and zip code. Use “/” to divide the address

Example) 2-3-1-OTemachi/Chiyoda-ku/Tokyo-to/Japan(100-8793)

2-3-1-OTemachi/Chiyoda-ku/Tokyo-to/Japan(100-0004)

Please enter your U.S. address in the alphabet. You do not need to enter your country

In addition to alphanumeric characters and spaces, the following symbols can be entered / - ( )

Enter an address in another country >>

Zip code

Address



## STEP 3. Enter Required Information

### ● Declaration of Purpose of Making Transactions

#### Declaration Regarding the Purpose of Transactions, Based on the Act on Prevention of Transfer of Criminal Proceeds

#### 1 Confirmation of “About Verification at the Time of Transaction”

Tap “**About Verification at the Time of Transaction**” and confirm the content.

#### 2 Tap “Next”

Tap the “**Next**” button and proceed to the next screen.

## STEP 3. Enter Required Information

Select the Business/Industry in Which You Work, the Type of Work You Do, and the Position You Hold.

\* This screen is displayed only to certain individuals.

### 1 Select Each Item

Select the options that apply to you from the listed options.



If you select "Other" in any category, a field will appear for you to enter your information. Please input the details in Japanese.



You can make multiple selections for Business/ Industry type.

Cancel the transaction Redo

In accordance with the "Act on Prevention of Transfer of Criminal Proceeds", please declare your occupation and the purpose of your transaction

About Verification at the Time of Transaction ?

Next Redo

Please select your business/industry

Multiple selections allowed

1

- ☐ Agriculture / Fishing / Forestry / Ore industry
- ☐ Manufacturing
- ☐ Construction
- ☐ Information and communication industry
- ☐ Transportation

Cancel the transaction Redo

About Verification at the Time of Transaction ?

Next Redo

Please select your business/industry

Agriculture / Fishing / Forestry / Ore industry

Please select the business type

No answer >>

1

- Sales
- General office work
- General affairs/accounting
- Planning/Administration
- Manufacturing/Development

Cancel the transaction Redo

Please select your business/industry

Agriculture / Fishing / Forestry / Ore industry

Please select the business type

Sales Redo

Please select your position at the workplace

No answer >>

1

- Representative
- Officers
- Managers
- General employees
- Others

## STEP 3. Enter Required Information

### Select Annual Income

\* This screen is displayed only to certain individuals.

#### 1 Select Annual Income

Please select your annual income from the listed options.

The options are as follows.

Less than 1 million yen

Over 1 million yen to 3 million yen

Over 3 million yen to 5 million yen

Over 5 million yen to 7 million yen

Over 7 million yen to 9 million yen

Over 9 million yen to 12 million yen

Over 12 million yen

The screenshot shows a mobile app interface for selecting annual income. At the top, there is a green bar with a 'Cancel the transaction' button and a 'Redo' button. Below this, there are three prompts: 'Please select the business type' (with a 'Sales' button and 'Redo' button), 'Please select your position at the workplace' (with a 'Representative' button and 'Redo' button), and 'Please select your annual income'. The 'Please select your annual income' prompt is highlighted with a green box and a green hand icon pointing to the 'Less than 1 million yen' option, which is also circled in red. Below the prompts, there is a 'No answer >>' button. The list of income options is: 'Less than 1 million yen', 'Over 1 million yen to 3 million yen', 'Over 3 million yen to 5 million yen', 'Over 5 million yen to 7 million yen', and 'Over 7 million yen to 9 million yen'.

## STEP 3. Enter Required Information

### Entering the Name of the Company or School Where You Work or Study

\* This screen is displayed only to certain individuals.

#### 1 Entering the Name of the Company or School Where You Work or Study

Enter the name of the company or school.



Enter the name of the company or school in Japanese. Alphabetical characters included in the name of the company or school should be written as they are.

#### 2 Confirm Your Entry

Tap the **Confirm** button and proceed to the next screen.

Please enter the name of the university in Japanese.

奈良先端科学技術大学院大学

奈良先端科学技術大学院大学

## STEP 3. Enter Required Information

### Enter the Address of Your Workplace or School

\* This screen is displayed only to certain individuals.

#### 1 Enter the Address of Your Workplace or School

Enter the **address** of your workplace or school in Japanese. If you know the zip code, select “**Search the address by zip code**”, if you do not know the address, select “**Select from Prefecture**”.

⚠ Enter the address in Japanese.

Please refer to P73 for details on how to confirm the address.

Please enter the address of the university in Japanese.

Zip Code: **630 - 0101**

Address:

ならけん いこまし たかやまちょう

**奈良県 生駒市 高山町 8916-5**

Nara-ken, Ikoma-shi, Takayama-cho,

Less than 1 million yen

✕ Cancel the transaction Redo

1 Please enter the name of the company or school where you work or study Redo

Please enter the name of the company, including the type of corporation (e.g., stock company), and the name of the school, including the type of school (e.g., university)  
Example) ○○ Company, ○○ University Redo

Please enter the address of your workplace or school

No answer >>

1 Search the address by zip code  
(individual office number or building hierarchy number will not work)

Select from Prefecture

## STEP 3. Enter Required Information

### Enter the Phone Number of Your Workplace or School

\* This screen is displayed only to certain individuals.

#### 1 Enter the Phone Number of Your Workplace or School

Enter the **phone number** of your workplace or school.

#### 2 Confirm the Phone Number of Your Workplace or School

Tap the **Confirm button** and proceed to the next screen.

Please enter the phone number of the university.  
International Office: **0743-72-5909**

characters)

Cancel the transaction

Example) 2番地3号〇〇〇〇マンションA棟101号室 ⇒ 2-3

3-1

Redo

Please enter a room number  
(Maximum 30 characters)

Example) 2番地3号〇〇〇〇マンションA棟101号室 ⇒ A-101

201

Redo

Please enter the telephone number  
of your workplace or school

No answer >>

1 0743 - 72 - 5909 2

## STEP 3. Enter Required Information

### Confirmation Regarding Transactions With Countries Subject to Economic Sanctions, etc

#### 1 About Countries Subject to Economic Sanctions, etc

Tap “**About countries subject to economic sanctions, etc**” and confirm the content.

#### 2 Select Relevant Situation

Please select the appropriate response and proceed to the next screen.

X Cancel the transaction Redo

Please enter the telephone number of your workplace or school

00-0000-0000 Redo

Then, we would like to ask you about the purpose and details of your transactions

Do you do transactions with any countries subject to economic sanctions, etc? Do you have any assets in any countries subject to economic sanctions, etc?

1 About countries subject to economic sanctions, etc ?

2 Yes No

## STEP 3. Enter Required Information

### Select the Use of Your Account

#### 1 Select the Main Use of Your Account

Select the main use of your account from the listed options.

The options are as follows.

Savings / Asset Management

Salary receipt

Pension receipt

Settlement of living expenses

Loans

Foreign Exchange

Other

The image shows two screenshots of the app interface. The left screenshot is titled '1 Select the Main Use of Your Account' and shows a list of options: Savings / Asset Management, Salary receipt, Pension receipt, Settlement of living expenses (highlighted with a red circle), Loans, Foreign Exchange, and Other. The right screenshot is titled '2 Select Other Uses for Your Account' and shows a list of options: Salary receipt, Pension receipt, Settlement of living expenses (highlighted with a red circle), Loans, and Foreign Exchange. A green arrow points from the 'Settlement of living expenses' option in the left screenshot to the 'Settlement of living expenses' option in the right screenshot. A green circle with the number '3' is also present on the right screenshot, indicating the next step.

#### 2 Select Other Uses for Your Account

If you have other uses for your account, please select them from the listed options. Select all that apply.

#### 3 Confirm the Purpose of Use

Once you've selected all applicable purposes of use, tap the **Confirm** button to proceed to the next screen.



Please specify all intended uses of the account.

If you have no other purpose other than the main one, select “No other purpose of use” for ② “Select other uses for your account”



If you select “Other” in the options given for “Purpose of use,” a field will appear for you to enter the details of your purpose of use. Please input the details in Japanese.



## STEP 3. Enter Required Information

### Reason for Needing To Open an Account With Japan Post Bank

\* This screen is displayed only to certain individuals.

#### 1 Enter the Reason for Opening an Account

Please enter the reason for opening the account in **Japanese**.

#### 2 Confirming the Reason for Opening an Account

Tap the **Confirm** button and proceed to the next screen.

Please select the main purpose for which you need to open an account

**Cancel the transaction**

If the purpose of use is to settle business expenses, please go to your nearest Japan Post Bank or post office savings counter

**Savings / Asset Management**

**Redo**

Please select if you have another purpose for using your account

**No other purpose of use**

**Redo**

Please enter the reason why you need to open an account at a Japan Post Bank

Reason **奨学金受取**

**Confirm**


「奨学金受取」、「寮費の支払い」 etc.

## STEP 3. Enter Required Information

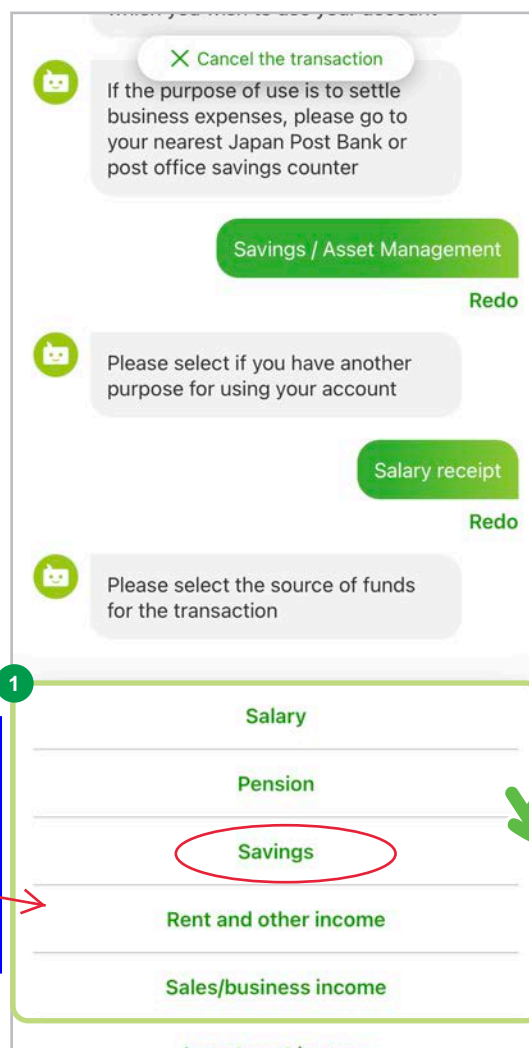
### Selection of the Source of Funds for Transaction


#### 1 Select the Source of Funds

Please select the source of funds for the transaction.

 If you select “Other” in the options given for “Source,” a field will appear for you to enter the details of the source of funds. Please input the details in Japanese.

If you will receive a scholarship, please select “Other”.




 Cancel the transaction

If the purpose of use is to settle business expenses, please go to your nearest Japan Post Bank or post office savings counter


Savings / Asset Management

Redo

 Please select if you have another purpose for using your account

Salary receipt

Redo

 Please select the source of funds for the transaction

1

Salary

Pension

Savings

Rent and other income

Sales/business income

Investment income

## STEP 3. Enter Required Information

### Detailed Entry of the Source of Funds for Transaction

\* This screen is displayed only to certain individuals.

#### 1 Enter the Details Regarding the Source of Funds

Please enter more detailed information about the source of funds in Japanese.

#### 2 Confirm the Details Regarding the Source of Funds

Please tap the **Confirm button** and proceed to the next screen.

Please enter “<sup>しょうがくきん</sup>奨学金” here.

your nearest Japan Post Bank or pos **Cancel the transaction**

**Savings / Asset Management** Redo

Please select if you have another purpose for using your account **Salary receipt** Redo

Please select the source of funds for the transaction **Other** Redo

If you select other, enter the details

1 Other contents **奨学金** 2 **Confirm**

## STEP 3. Enter Required Information

### Selection of Transaction Frequency and Amount

#### 1 Selection of Transaction Frequency and Amount

Please select the purpose of the transaction from the listed options.

? For details on transaction frequency and transaction amount, please check the explanation by clicking the “?” mark in the chat.

Cancel the transaction Redo

If you select other, enter the details

本国に住む家族からの仕送り Redo

We would like to ask you about the frequency and amount of transactions (Deposits, Refunds, and Remittances) you plan to make

Please select the frequency of your transactions

About frequency of transactions ?

1

More than 3 times a week

Once a week

Once every two to three weeks

Once a month

Once every two to three months

Cancel the transaction Redo

About frequency of transactions ?

More than 3 times a week Redo

Please select the transaction amount per month

Please do not include temporary and expensive income and expenses such as the purchase and sale of a house

About concept of transaction amount ?

1

Less than 10,000 yen

More than 10,000 yen to less than 50,000 yen

More than 50,000 yen to less than 100,000 yen

Over 100,000 yen to 500,000 yen or less

Over 500,000 yen to 1 million yen or less

Over 1 million yen to 5 million yen


## STEP 3. Enter Required Information

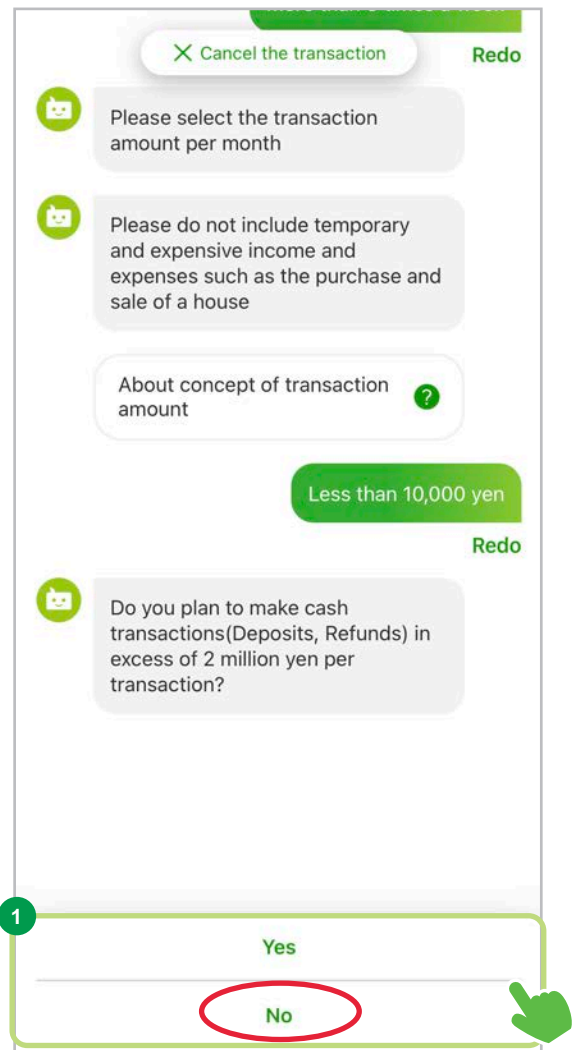
### Cash Transactions Exceeding 2 Million Yen per Transaction

#### 1 Selection of Planned Transaction Amount

Individuals planning cash transactions (deposits/refunds) exceeding 2 million yen per transaction should select “**Yes**”.

Individuals not planning such transactions should select “**No**”.

 If “Yes” is selected, an input field will appear. Please enter the reasons for these cash transactions in Japanese.



The screenshot shows a mobile app interface with a green header bar. At the top, there are two buttons: "Cancel the transaction" (with a red X icon) and "Redo". Below the header, there are three question cards, each with a green speech bubble icon:

- Card 1: "Please select the transaction amount per month". Below it is a green button labeled "Less than 10,000 yen".
- Card 2: "Please do not include temporary and expensive income and expenses such as the purchase and sale of a house".
- Card 3: "About concept of transaction amount" with a green question mark icon.

At the bottom, there is a green bar with two options: "Yes" and "No". The "No" option is circled in red, and a green hand icon is pointing at it. A green circle with the number "1" is next to the "No" option.

## STEP 3. Enter Required Information

### International Money Transfer

#### 1 Confirmation of Planned International Money Transfers

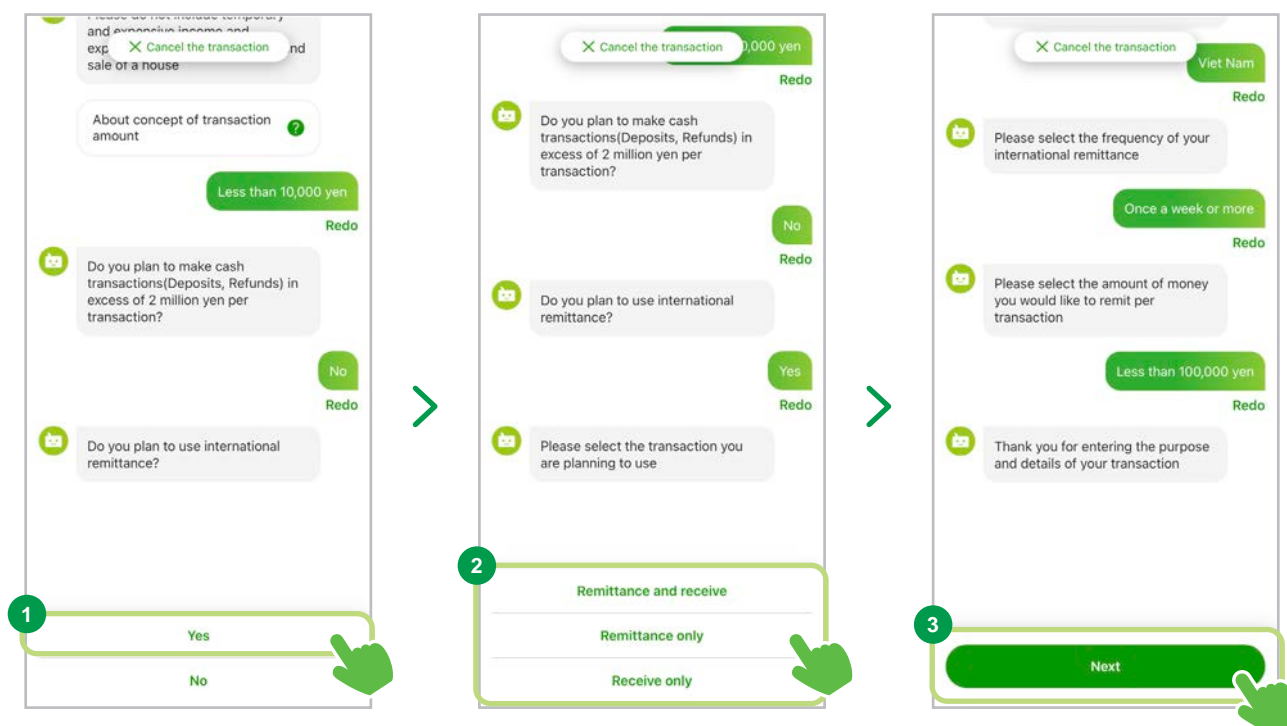
Individuals planning international money transfers should select “Yes” and proceed to the next screen. Those with no such plans should select “No” and check [P63](#).

#### 2 Select Your Planned Procedures

Follow the chat instructions to select your planned procedures, the countries where you plan to make international money transfer transactions, and the frequency of transactions.

#### 3 Tap “Next”

Once you have selected your transaction details, please tap “Next” to proceed to the next screen.



## STEP 3. Enter Required Information

### ● Set Your Cash Card PIN

#### 1 Setting Your PIN

Enter a 4-digit PIN for your cash card.

#### 2 Confirmation of PIN

Re-enter the PIN entered in Step ① for confirmation.

#### 3 Confirm Details

Once you've entered your PIN, tap the **Confirm** button to proceed to the next screen.



Unable to use easily guessable numbers for your cash card PIN, such as:

- Repeated numbers
- Consecutive numbers
- Birth dates

Keep your PIN secure, as it will be required for various transactions after opening your account.

## STEP 3. Enter Required Information

### ● Setup Yucho Direct

#### Entering the login password for Yucho Direct (Internet Banking)

##### 1 Setting a Login Password

Set your login password for Yucho Direct.

Set your Yucho Direct login password using **8 to 12 alphanumeric characters, including at least one number, one lowercase letter, and one uppercase letter.**

##### 2 Confirmation of Login Password

Re-enter the login password entered in Step ① for confirmation.

##### 3 Confirm Details

Once you've entered your login password, tap the **Confirm button** to proceed to the next screen.



The Confirm button will not activate if the password does not meet these requirements.



The password is required when logging in to Yucho Direct, make sure to write it down.

The screenshot displays the 'Setup Yucho Direct' screen. At the top, there are buttons for 'Cancel the transaction' and 'Next'. Below these, a message box instructs the user to set a 4-digit cash card PIN, advising against easily guessed numbers like birth dates or consecutive numbers. A 'Redo' button is next to this message. Below the message box, there is a green box with four asterisks '\*\*\*\*' and another 'Redo' button. Further down, another message box asks the user to set a password for logging in to Yucho Direct (Internet Banking). Below this, a third message box specifies that the password should be between 8-12 digits, in half-width alphanumeric characters, including numbers, lowercase letters, and uppercase letters, and must use at least one character from each category. At the bottom of the screen, there are two input fields: 'Password' and 'Password confirmation'. A green box with a 'Show password' toggle is above the 'Password' field. A green arrow points to the 'Confirm' button (a right-pointing arrow) next to the 'Password confirmation' field. The input fields and the 'Confirm' button are numbered 1, 2, and 3 respectively, corresponding to the steps in the text.



## STEP 3. Enter Required Information

### Regarding the Daily Transfer Limits for Yucho Direct

#### 1 Set Transfer Limits

Please enter your daily transfer limit\* for Yucho Direct, between 0 and 500,000 yen.

The initial default value in the input field is 50,000 yen.

\* The cumulative maximum amount that can be transferred or paid via Yucho Direct and Yucho Bankbook App per day

#### 2 Confirm Details

Once you've entered the amount, tap the **Confirm button** to proceed to the next screen.

Please set up a password to log in to Yucho Direct (or Yucho Bankbook App)

✕ Cancel the transaction

Your password should be between 8-12 digits, in half-width alphanumeric characters, number, lowercase letters, and uppercase letters and use at least one letter from each one of them

\*\*\*\*\*

Redo

Be sure to remember the PIN and Password

Then, please setup the daily remittance limit for Yucho Direct from 0 to 500,000 yen

About the remittance limit ?

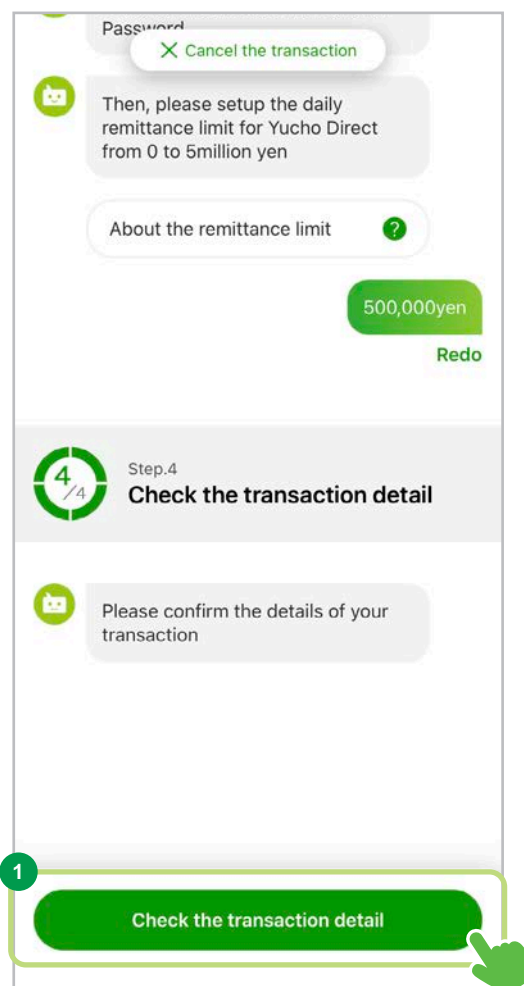
1 5 0,000yen 2

## STEP 4. Check the Transaction Detail

### ● Confirm Your Details

#### 1 Tap “Check the transaction detail”

Tap “**Check the transaction detail**” and proceed to the next screen.



## STEP 4. Check the Transaction Detail

### Items for Confirmation

Please confirm each item before proceeding with the procedure.

#### 1 Confirmation of Each Item

Please review each item carefully and tap the checkbox if everything is correct.

#### 2 Review your information

The information you entered or selected will be displayed.

Please make sure that the information you entered is correct.

- ❓ If any of the information you entered is incorrect, please tap “**Modify**” next to the item to correct it.
- You may be asked to re-enter information for items other than those you have selected.

**Your basic information**

Nationality  
China

Name  
ユウチョ タロウ  
YUCHO TARO

Date of birth  
1992/12/31

Address  
〒100-0004  
東京都千代田区大手町2丁目 3-1 201  
TOKYO TO CHIYODA KU  
OTEMACHI 2-3-1 201

Expiration date  
2030/01/01

**Do you modify it?**

To modify your entry, Select the “Modify” button.  
• You may be asked to re-enter information for items other than the ones you selected.

Modify

Return

#### 3 Tap “After confirmation, proceed to the next step”

Please tap “**After confirmation, proceed to the next step**” and proceed to the next screen.

### Check the transaction detail

Please confirm the contents of the transaction and press the “After confirmation, proceed to the next step” button if you are satisfied. If you want to modify, please press the “Modify” button.

#### Confirmation items for transactions.

Please confirm the following items and check the box.

- ☐ I am not a member of an anti-social force  
Statement and commitment that you are not an antisocial force. ?  
\* I agree that if the declaration is found to be false, the transaction will be suspended or terminated.
- ☐ I do not fall under the category of a person who holds an important official position in a foreign government, etc. or a family member of such a person (foreign PEPs).  
About foreign PEPs ?  
\* If it applies, please visit your nearest post office savings counter for the transaction.
- ☐ I agree to the relevant regulations of Japan Post Bank.  
The list of regulations ?
- ☐ I hereby certify that the information (transaction purpose, country of residence, etc.) I provide in the application is true and correct. In addition, if there is a change in my country of residence under the tax laws (country of Tax residence), I will make notification within 3 months from the day of the change.

#### 2 Your basic information

Nationality  
China

Name  
ユウチョ タロウ  
YUCHO TARO

Date of birth  
1992/12/31

#### Information about your account

Cash card PIN  
\*\*\*\*\*

Password for Yucho Direct  
\*\*\*\*\*

Daily remittance limit for Yucho Direct  
500,000yen

After confirmation, proceed to the next step

## STEP 4. Check the Transaction Detail

### About Application Screening When Opening an Account

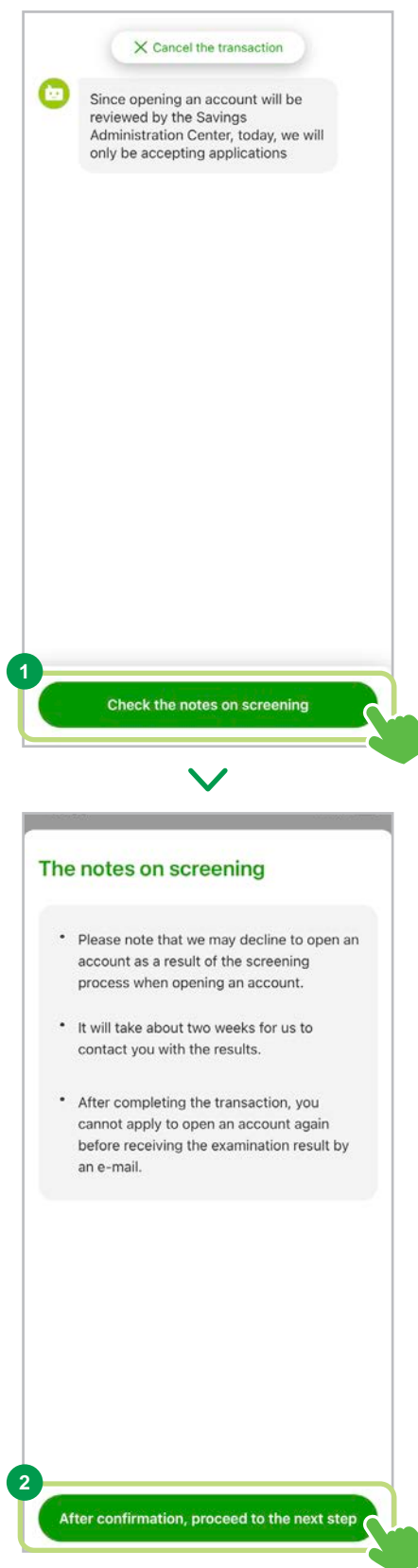
Your application will be screened by the Saving Administration Center.

#### 1 Tap “Check the notes on screening”

Tap “**Check the notes on screening**” and proceed to the next screen.

#### 2 Tap “After confirmation, proceed to the next step”

After reviewing the notes regarding the screening process, please tap “**After confirmation, proceed to the next step**” and proceed to the next screen.



## STEP 4. Check the Transaction Detail

### Enter Your E-mail Address

#### 1 E-mail Address for Notification of Screening Results

Please enter your personal **e-mail address**.

#### 2 Confirm Your Entry

Please tap the **Confirm button** and proceed to the next screen.

#### 3 Confirmation of Entry Details

If the e-mail address you entered is correct, please tap **“For sure”** and proceed to the next screen.

#### 4 Tap “Send e-mail”

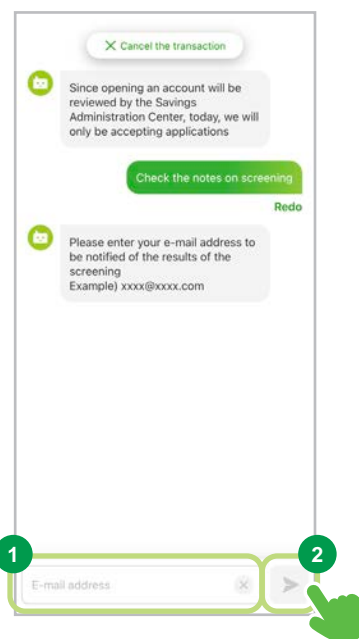
Please tap **“Send e-mail”** and proceed to the next screen.

#### 5 Enter Your Confirmation Number

Please enter the **6-digit confirmation number** from the e-mail sent to the e-mail address you provided.

#### 6 Confirm Confirmation Number

Please tap the **Confirm button** and proceed to the next screen.



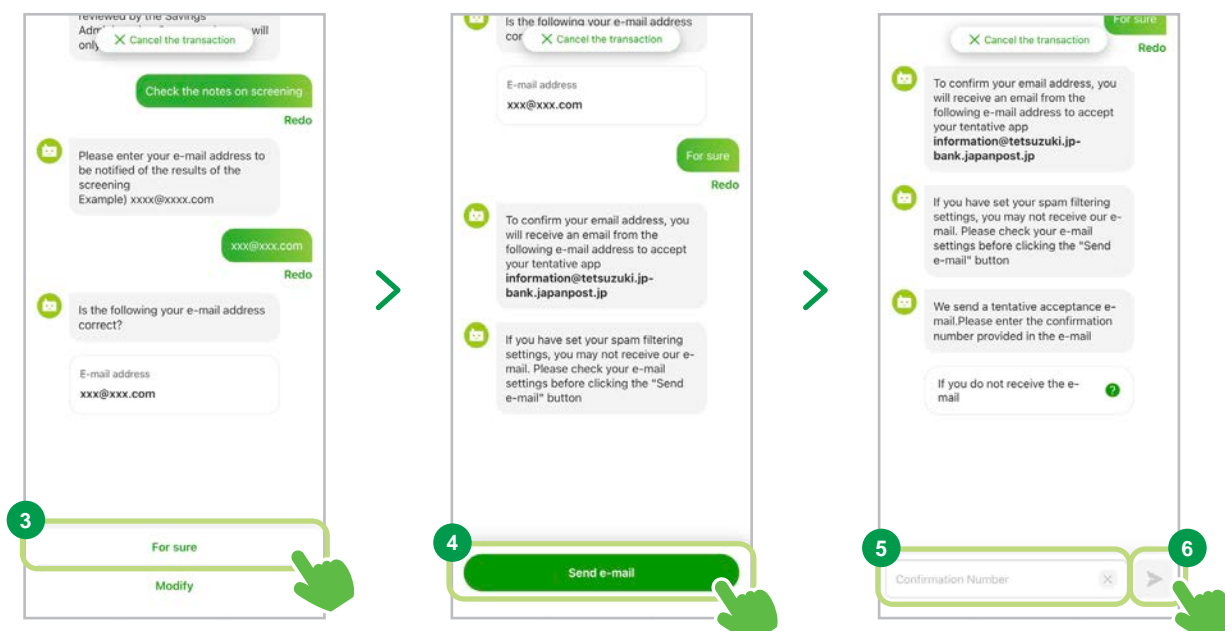
### Notes about e-mail addresses

To confirm your e-mail address, you will receive an application confirmation e-mail from the e-mail address below.

information@tetsuzuki.jp-bank.japanpost.jp

Depending on your settings, the e-mail may end up in your spam folder.

Please check your e-mail settings in advance.



## STEP 4. Check the Transaction Detail

### ● Completion of Application

This completes the application process.  
We will proceed with opening your account if your application is successful upon screening.

The results of your application will be sent to the e-mail address you provided.



Please make sure to note down your confirmation number and contact information.

### Application acceptance is completed

Thank you for applying to open an account with Japan Post Bank.  
The process of opening an account will be initiated after the information provided on the application is verified. The results will be sent to the e-mail address provided.

### receipt number

receipt number  
**012345678**

- \* Please be sure to write down the receipt number, as it will be needed when making inquiries, etc. Please note that inquiries are handled only in Japanese.
- \* Please allow up to approx 2 weeks for us to contact you with the results of your account opening.

### contact information

XXXX Savings Administration Center  
000-000-0000  
Week days 09:00~17:00

### ! Notes:

#### Email with the results of your screening

The results of your screening will be sent to your registered e-mail address.

\* You will be notified of the results of your screening in approximately two weeks

#### Cash card

Your cash card will be sent to your registered address approximately two weeks after your account has been opened. The cash card will be sent via simple registered mail (with no forwarding service). Please note that if you do not receive your cash card, your account may be subject to transaction limits.

\* Depending on the screening results of your application, we may decline to open an account for you.

#### Account information

You will receive a Yucho Direct customer number along with your cash card.  
Please log in to Yucho Direct for the first time using your customer number and the password you set when opening your account.

\* Make sure to store your "customer number" and "account number" in a safe place.

## 4 Frequently Asked Questions

If you have any problems using the application, please refer to the FAQs on the Japan Post Bank website.

### About Account Opening Application

#### Who can open an account?

Individuals 16 years of age or older residing in Japan are eligible to open an account. Please note that you will not be able to open an account if any of the following apply to you.

- Customers who already have a general account with Japan Post Bank  
(This also applies to customers who are not currently using the account except in cases where the account has already been closed).
- Individuals who are sole proprietors, corporations, or organizations (associations without juridical personality)
- Individuals under 16 years old
- Foreign nationals without a residence card (such as special permanent residents and diplomats)
- Individuals whose residence card is set to expire within three months or who are currently renewing their residence card
- Individuals who are in significant public positions with foreign governments (Foreign PEPs) and their family members
- Individuals not residing in Japan
- Individuals using the adult guardianship system
- Individuals whose name includes II, III, etc. Individuals whose name include roman numbers II, III, etc.

In addition, we may refuse to open an account based on a comprehensive evaluation of the application information, such as expiration of the validity period of the identification documents or discrepancy between the address stated in the documents and the actual address.

#### I already have a general account with Japan Post Bank. Can I open a new account with Yucho Tetsuzuki App?

We allow one account per person.

After applying, if it is discovered that you already have an account with us, we will generally not allow you to open a second account. We appreciate your understanding.

#### Can I open an account for my child with Yucho Tetsuzuki App?

Yucho Tetsuzuki App can be used only by the owner of the account who is 16 years of age or older. Even if you are a person with parental authority, you cannot open an account in your child's name using the application, so please prepare the necessary documents and complete the procedures at the counter.

## About the App

### I tried to open an account with Yucho Tetsuzuki App, but it does not read my identification documents properly.

If the IC chip in your identification documents cannot be read properly, please visit the savings counter of your local Japan Post Bank or post office to open an account.

### The “The system is currently under maintenance” message is displayed.

This message is displayed during server maintenance. We apologize for the inconvenience, but please wait until the server is back up.

### While using Yucho Tetsuzuki App, The “A transmission error has occurred.” message is displayed.

Please check the connection status and try to connect again in a good communication environment. If there is no improvement, please restart your device or apply with a different device.

### In the middle of a procedure on Yucho Tetsuzuki App, the “Cancel the transaction” message is displayed.

This error is displayed when the operation is not performed for a certain period of time and the procedure is aborted. We apologize for the inconvenience, but please start from the beginning.



## Other Problems

### Q I do not understand the rules of address notation in Japan.

The Japanese address notation order is:

- (1) Zip Code,
- (2) Prefecture,
- (3) Municipality,
- (4) District Number/Aza, Block Number, House Number.

To correct your address, please refer to the right column.

Please enter your address in Japanese.



If you wish to correct your address, please follow the Japanese address rules.

e.g.) The order in which you enter your Japanese address

①	②	③	④
〒100-0004	東京都	千代田区大手町	2丁目3番1号
Zip Code	Prefecture	Municipality	District Number/Aza Block Number House Number

\* If you replace the above address with English, the order is reversed, so please be careful not to enter the wrong address.

④	③	②	①
2-3-1	Otemachi, Chiyoda-ku	Tokyo	100-0004
District Number/Aza Block Number House Number	Municipality	Prefecture	Zip Code

### Q If I am operating an application in a language other than Japanese, can I type in that language on the free input screen?

Please input in Japanese regardless of the language of the application.

If you do not know how to enter Japanese, please ask your employer or other person in charge.

## Inquiries regarding the Yucho Tetsuzuki App

Yucho App support desk  
(toll free)

**0120-210-765**

Business Hours:

Please check the contact page on the Japan Post Bank website. (Japanese)

Follow the guidance of the automated voice and press "3" for Yucho Tetsuzuki Application. Selection can be made even during voice guidance.

For more information about Japan Post Bank's products and services, please visit the Japan Post Bank website.

<https://www.jp-bank.japanpost.jp/>

Post offices function as representatives providing Japan Post Bank products and services.

\* This service is also available free of charge from mobile phones. \* VoIP and similar services may not be supported.

\* If your phone is set to withhold your number when making calls, please dial 186 at the beginning of the above phone number.

\* Japanese only. Customers who do not speak Japanese should contact us together with a Japanese-speaking customer.

\* The information is current as of March 2024.