

# 2022

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## Admission Information and Application Guide

(Doctoral Course)

Graduate School of Science and Technology

(Including First Exam for Fall 2022 Admission)

**NARA INSTITUTE of SCIENCE and TECHNOLOGY**

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<https://www.naist.jp/en/>

Applicants for the doctoral course should contact the professor of the laboratory they wish to enter in advance so as to gain a thorough understanding of the fields of research available there.

Applicants who do not have Japanese nationality (except for those with either Permanent Resident or Special Permanent Resident status) must complete the necessary procedure at least one month prior to the beginning of the application period. Applications will not be accepted if this procedure is not completed by the due date. Please see the following URL to confirm the necessary details.

( [https://www.naist.jp/en/international\\_students/prospective\\_students/preliminary\\_support.html](https://www.naist.jp/en/international_students/prospective_students/preliminary_support.html) )

For inquiries: International Affairs Division (Email: [intl-support@ad.naist.jp](mailto:intl-support@ad.naist.jp))

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# NAIST Education Policy

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## ● Objectives

As a graduate institution without undergraduate courses, NAIST promotes cutting edge research and offers a sophisticated outcome-based education for each student so as to contribute to the advancement of science and technology and of society as a whole.

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## ● Educational mission

NAIST was founded in October 1991 as a graduate institution which educates individuals who will contribute to the development of advanced science and technology. Research and education at NAIST covers the three core areas: information science, biological science and materials science.

In order to realize a suitable standard of living for people throughout the world in the 21st century, and indeed to secure our very survival, the coming generation of leading researchers must possess the highest scientific and technical competence, along with a clear grounding in professional ethics. At NAIST, we aim to cultivate such researchers and educators.

Therefore, in addition to the areas of information science, biological science and materials science, we actively encourage interdisciplinary research and provide educational training in the principles of ethics and intellectual property.

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## ● Objectives for individual students

Education and research in NAIST master's course cultivate sophisticated expertise and personal initiative to support society and the economy. The doctoral courses are designed to nurture students to become researchers and engineers with the drive to seek new frontiers in science and technology and to take on leading roles internationally.

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## ● Educational policy

In addition to a specialized education, the wide-ranging curriculum cultivates ethical thinking, vision, theoretical thinking, comprehensive judgment and sharpened writing skills.

Educational programs to produce human resources who will pursue new interdisciplinary research fields are executed and those to produce human resources with a thorough, globally-focused understanding, which include collaborative programs with our overseas education and research partners, are offered.

Internal and external evaluations are implemented to continuously improve the quality of education, while enrichment of the education and research environments and the financial support for talented students are being promoted.

# NAIST Admission Policy

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## ◆ Prospective Students

We are looking for students, researchers or engineers who have fundamental academic skills, a clear vision, a resolve toward the future and a strong interest and motivation for advanced science and technology regardless of their background. Especially, we actively accept applicants who have a strong interest in making the best use of their wide breadth of expertise to solve various problems facing society, and are aiming to be active in various fields of advanced science and technology.

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## ◆ Basic admissions policy

In order to select outstanding persons with the above qualifications both domestically and abroad, we stress assessment of applicants' character and capability. There are various routes for admission, including examinations centered upon interviews as well as examinations based on recommendations.

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## 1. Admission Capacity

Graduate School	Department	Admission Capacity*	Examination Category
Science and Technology	Science and Technology	107	information science (40)
			biological science (37)
			materials science (30)

\* Admission capacity may be adjusted and may include a number of students who are continuing on from NAIST Master's Course and some who enter in the Fall term.

\* Applicant cannot apply for admission to multiple examination categories in same examination.

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## 2. Qualifications for Application

- (1) Those who hold a master's degree or a \*professional degree. (\*Stipulated in the Rules for Degrees, Article 5-2 (1953 Ministry of Education Ordinance, No. 9) in accordance with the School Education Act, Article 104-3.)
- (2) Those who will be conferred a master's degree or a professional degree by March 31, 2022.
- (3) Those who hold the equivalent of a master's degree or a professional degree in foreign country.
- (4) Those who will be conferred the equivalent of a master's degree or professional degree in a foreign country by March 31, 2022.
- (5) Those who hold the equivalent of a master's degree or a professional degree by taking a foreign university's correspondence course in Japan.
- (6) Those who, by March 31, 2022, will be conferred the equivalent of a master's degree or a professional degree by taking a foreign university's correspondence course in Japan.
- (7) Those who have completed their course and have been conferred the equivalent of a master's degree at a foreign educational institute in Japan authorized by the educational system of the foreign country and specified separately by the Minister of MEXT.
- (8) Those who will complete their course and will be conferred the equivalent of a master's degree by March 31, 2022 at a foreign educational institute in Japan authorized by the educational system of the foreign country and specified separately by Minister of MEXT.
- (9) Those who will complete their course and will be conferred a master's degree of the United Nations University established under the United Nations general assembly resolution on December 11, 1972 (here in after call "United Nations University") (1972 law No.72) in accordance with Special Measures Incidental to Enforcement of the Agreement between the United Nations and Japan regarding the Headquarters of the United Nations University Act, Article 1-2.
- (10) Those who will complete their course and will be conferred a master's degree by March 31, 2022 at a United Nations University.
- (11) Those who have completed their course at a foreign university/educational institute which is specified in (7) or at the United Nations University, and have passed the equivalent of an examination, screening, etc. specified in the Standards for the Establishment of Graduate Schools Article 16-2 (1974 Ministry of Education Ordinance, No. 28), being recognized as having an academic ability equivalent or superior to a master's degree.
- (12) Those who will complete their course at a foreign university/educational institute which is specified in (7) or at the United Nations University, and will pass the equivalent of an examination, screening, etc. specified in the Standards for the Establishment of Graduate Schools Article 16-2 (1974 Ministry of Education Ordinance, No. 28) by March 31, 2022, being recognized as having an academic ability equivalent or superior to a master's degree.
- (13) Those who are deemed eligible by the Minister of MEXT. (1989 Ministry of Education Ordinance, No. 118)
  - ① Those who have engaged in research for more than 2 years at a university, or a research institute, etc. after graduating from a university, and are thereby recognized as having an academic ability equivalent or superior to a master's degree or a professional degree. (See Note 2)
  - ② Those who have engaged in research for more than 2 years at a university or a research institute, etc. after having completed a 16-year curriculum of foreign school education or having taken a foreign school's

correspondence course in Japan, and are thereby recognized as having an academic ability either equivalent or superior to a master's degree or a professional degree. (See Note 2)

(14) Those who are recognized by NAIST through the Preliminary Screening of Applicant Suitability to have an academic ability equivalent or superior to a master's degree or a professional degree, and who will be at least 24 years old by March 31, 2022. (See Note 2)

\*1. The date for applicants for Fall Admission is September 30, 2022, specified in the “Qualifications for Application (2), (4), (6), (8), (10), (12), (14) above.

\*2. Applicants who wish to apply based on qualifications (13) or (14) should follow the procedures given in **Article 7: Preliminary Screening of Applicant Suitability (for applicants who meet qualification (13) and (14))** on page 9 before taking the entrance examination.

### 3. Application Procedures

#### (1) Application Period

Examination Options	Application Period	Remarks
1st examination	July 26 (Mon) –28 (Wed), 2021	Information and an Application Guide for the 2nd examination for Fall 2022 will be provided around April, 2022.
2nd examination (1st examination for fall admission)	January 24 (Mon) –26 (Wed), 2022	

**\* Applications postmarked by July 28 will be accepted. (1st examination)**

**\* Applications postmarked by January 26 will be accepted. (2nd examination and 1st examination for fall admission)**

**\* Applicants who do not have Japanese nationality (except for those with either Permanent Resident or Special Permanent Resident status) must complete the necessary procedure at least one month prior to the beginning of the application period. Please see the following URL to confirm the necessary details.**

**( [https://www.naist.jp/en/international\\_students/prospective\\_students/preliminary\\_support.html](https://www.naist.jp/en/international_students/prospective_students/preliminary_support.html) )**

#### (2) Examination fee

Examination fee is 30,000 yen.

A: Applicants living in Japan

Payment via ATM

- Payment is possible at any bank in Japan (the postal bank is available only if the payer holds account of the postal bank).
- Please attach the receipt issued from ATM on the designated part of application document. A copy of receipt should be kept by applicants themselves for their own records. It may be required for confirming the payment.
- Payment must be made under the name of applicants themselves. Add “215” to the in front of the payer’s name to indicate application to examination, e.g., “215 センタントロウ” (Please note that most ATMs only permit inputting in Japanese.). If the name of the individual making the payment is not the same as the person applying for NAIST, the payment might not be confirmed at NAIST. In this case, the application may not be accepted.

<Account Information for payment> Please select one from the following bank account.

銀行名 (Bank) / 支店名 (Branch) 口座種別 (Account type) / 口座番号 (Account number)	口座名義 (カナ) (Account name)
南都銀行 登美が丘支店 普通 0210251 [ Nanto Bank / Tomigaoka Branch Ordinary Deposit / 0210251 ]	国立大学法人 奈良先端科学技術大学院大学 ダイ) ナラセンタカガクギジユツダイガクイン ダイガク

三菱 UFJ 銀行 奈良支店 普通 4 5 5 4 6 8 1 [ MUFG Bank / Nara Branch ] [ Ordinary Deposit / 4554681 ]	[ Nara Institute of Science and Technology, National University Corporation ]
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Payment at convenience stores in Japan is also available. For more details, please inquire to the Admissions Section of the Educational Affairs Division [exam@ad.naist.jp].

B:Applicants living outside Japan

Those who apply from outside of Japan must contact the Admissions Section by e-mail **at least 1 week prior to the first day of the application period** to consult about examination fee payment [exam@ad.naist.jp].

Overseas applicants must pay the 30, 000 yen examination fee via foreign remittance in yen according to the details specified in the table below. The total cost for foreign remittance is usually a local bank charge (stipulated by the bank chosen), the MUFG Bank charge, and the 30,000 yen examination fee. Overseas applicants should consult with their local bank to verify that the amount credited to NAIIST's MUFG Bank account (see below) is **30,000 yen, and no less**. A copy of the receipt of foreign remittance issued by the local remitting bank, or some other evidence of such bank transfer, must be submitted together with the other required application documents listed in 3.(5). The original receipt should be kept by overseas applicants themselves for their own records.

(Details for paying the examination fee)

Remittance by		Telegraphic transfer
Payment method		Consult with NAIIST before Payment
Handling charges		Payer's Responsibility (local bank charge + MUFG Bank charge)
Examination fee		30,000 yen
Deadline for remittance	1st examination	July 28, 2021
	2nd examination (1st examination for Fall admission)	January 26, 2022
Purpose of remittance		"Examination fee"
Remit to:		
Bank name		MUFG Bank
Branch		Nara Branch
Account number		Ordinary Deposit 4554681
Payee		Nara Institute of Science and Technology, National University Corporation
Bank address		27-1 Nishimikado, Nara city, Nara 630-8225, Japan
SWIFT Code		BOTKJPJT
Details of charges		Applicant (OUR) *All local and overseas charges borne by remitter.
University address		8916-5, Takayama, Ikoma city, Nara 630-0192, Japan
Note		Add "215" to the in front of the remitter's name to indicate application to examination, e.g., "215Smith John Paul". If the name of the individual making the payment is not the same as the person applying for NAIIST, indicate the name of the applicant in the "Message to Payee" space.

\* 1 Once the remittance is completed, please send an e-mail to the Admissions Section [exam@ad.naist.jp] and include the following information: Applicant's name, contact address and phone number, remittance amount, and amount of foreign remittance fee.

\* 2 If an overseas applicant's remittance is not completed by the deadline, the application may not be accepted. Once paid, the examination fee may not be refunded for any reason.

Japanese government (Monbukagakusho: MEXT) Scholarship Students are exempt from the examination fee.

MEXT Scholarship Students enrolled at other universities must submit a certificate stating their status as a MEXT Scholarship Students.

### (3)How to apply

A: Application living in Japan

- Please send the required documents by registered express mail “書留速達” in a large size envelope (33cm × 24cm) to the address below

B: Applicants living outside Japan

First, please contact the Admissions Section ([exam@ad.naist.jp](mailto:exam@ad.naist.jp)) by email **at least 1 week prior to the first day of the application period** to have your application documents checked preliminary. After preliminary check, please send the originals of the required documents by registered express mail to the address below.

<b>Admissions Section, Educational Affairs Division, Nara Institute of Science and Technology 8916-5, Takayama, Ikoma, Nara 630-0192, Japan</b>
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- Please note that we only accept those applications that arrive at NAIST postmarked within the application period (**as indicated by the postmark on the envelope**). From outside of Japan, please send all application documents by registered express mail (DHL, FedEx, OCS or EMS, etc.).

\*NAIST is not responsible for any loss of documents during the course of delivery.

- Although there is no limit to the number of times one person may apply, all application procedures must be followed for each application.
- Application forms can be downloaded at:  
( [http://www.naist.jp/en/international\\_students/prospective\\_students/admission\\_information/guidelines.html](http://www.naist.jp/en/international_students/prospective_students/admission_information/guidelines.html) ).  
Please fill in the necessary information before printing them out.

### (4) Examination voucher

A:Applicants living in Japan

After the application period, we will send the following to all applicants: i) an examination voucher and ii) examination guidelines by using self-addressed envelope (listed as “j” in section (5)).

If the examination voucher does not arrive by **1 week prior** to the examination date, please contact the Admissions Section of the Educational Affairs Division (Phone: 0743-72-5083).

B:Applicants living outside Japan>

After the application period, we will send the following to all applicants:

i) an examination applicant's ID, ii) the examination guidelines by e-mail.

If the e-mail does not arrive by one week prior to the examination date, please contact the Admissions Section of the Educational Affairs Division (Phone: +81(743)72-5083).



**(5) Documents required**

&lt;For all applicants&gt;

Documents required		Remarks
a	Application form	<p>Provided by NAIST. Please fill in the necessary information and attach your photograph. Please downloaded at our website. ( <a href="https://www.naist.jp/en/international_students/prospective_students/admission_information/guidelines.html">https://www.naist.jp/en/international_students/prospective_students/admission_information/guidelines.html</a> )</p>
b	Examination voucher and photo form	<p>Provided by NAIST. Please fill in the necessary information and attach your photograph. Please downloaded at our website. ( <a href="https://www.naist.jp/en/international_students/prospective_students/admission_information/guidelines.html">https://www.naist.jp/en/international_students/prospective_students/admission_information/guidelines.html</a> )</p>
c	Receipt form for examination fee payment	<p>Provided by NAIST. Please downloaded at our website. ( <a href="https://www.naist.jp/en/international_students/prospective_students/admission_information/guidelines.html">https://www.naist.jp/en/international_students/prospective_students/admission_information/guidelines.html</a> )</p> <p>Japanese government (Monbukagakusho: MEXT) scholarship students need not submit these forms. If you are a MEXT scholarship student, enrolled at another university, you need to submit a certificate stating your status as a MEXT scholarship student.</p>
d	Graduation / Expected Graduation certificate for master's degree [Original / Certified true copy]	<p>Must be issued by a graduate school or other educational institution. Applicants who meet qualification (11) (12) (13) (14) need not submit it. An English translation must be attached if written in a foreign language other than English or Japanese.</p>
e	Transcript for the bachelor's degree [Original / Certified true copy]	<p>Must be issued by a university or other educational institution. Must be issued by the president, dean, or equivalent individual of the university from which you graduated. Those who have approved transfer credits must also submit a transcript from the previous school (university, junior college, etc.). Applicants who meet qualification (13) or (14) need not submit it. An English translation must be attached if written in a foreign language other than English or Japanese.</p>
f	Transcript for the master's degree [Original / Certified true copy]	<p>Must be issued by a graduate school or other educational institution. Applicants who meet qualification (11) (12) (13) (14) need not submit it. An English translation must be attached if written in a foreign language other than English or Japanese.</p>
g	Research record	<p>Any format is acceptable. (Please use a word-processing software as much as possible.) Five A4 pages max. (Write on one side only.) In Japanese or English. Do not print in color. Indicate your name on each page. Do not staple. If you have Japanese or English publications of your own, please attach offprints.</p>
h	Research plan	<p>Any format is acceptable. (Please use a word-processing software as much as possible.) Within two A4 pages (write on one side only). In Japanese or English. Do not print in color. Indicate your name on each page. Do not staple.</p>
i	Address label	<p>Provided by NAIST. Please fill out all required information on the address label. This form can be downloaded at our website. ( <a href="https://www.naist.jp/en/international_students/prospective_students/admission_information/guidelines.html">https://www.naist.jp/en/international_students/prospective_students/admission_information/guidelines.html</a> )</p>
j	Self-addressed envelope (Only applicants living in Japan)	<p>Use either a designated envelope or a <u>standard size envelope (24cm×12cm)</u>, attach 384-yen in stamps, and write your name and address precisely and clearly on the front. Specify "By Express" in red ink.</p>

<Applicants who apply for materials science >

Documents required	Remarks
<p>Documents to verify English Proficiency.</p>	<p>The applicants whose native language is English, or whose English skills are high enough, may be exempted from submitting these documents. Please ask the professor whose laboratory you wish to join whether you need to submit or not, before the application period.</p> <p>Please include your <u>original English proficiency along with a copy</u>. When it is difficult to submit along with the other required documents, or a new score is obtained after submitting the application documents, the score can be submitted within the designated term [should arrive at NAIST within this period] (indicated in “Submission Form of Documents to Verify English Proficiency”). After inspecting the two, the original will be returned at a later date.</p> <p>When submitting the score to arrive at NAIST within the designated term, the “Submission Form of Document to Verify English Proficiency” must be included along with the score. This form can be downloaded from our website. (<a href="http://www.naist.jp/en/international_students/prospective_students/admission_information/guidelines.html">http://www.naist.jp/en/international_students/prospective_students/admission_information/guidelines.html</a>)</p> <p>In addition to TOEIC, TOEFL, IELTS or Duolingo English Test scores are also acceptable. For any test results, please include <u>your original results along with a copy</u>.</p> <p>If you will submit a Duolingo English Test score, submitting both the printed score (by postal mail) and the URL of that score (by email [exam@ad.naist.jp]) are required. Include this with the application documents or submit it within the designated term [should arrive at NAIST within this period]. When submitting the score to arrive within the designated term, the “Submission Form of Document to Verify English Proficiency” must be included along with the printed score. *Note: Sending your score from the personal account page of Duolingo English Test is not accepted.</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p>For TOEIC: Official Score certificate of “Listening &amp; Reading” or “Speaking &amp; Writing”. Score Report of Institutional Program(IP) For TOEFL: Examinee Score Report or Test Taker Score Report*of TOEFL iBT or ITP</p> </div> <p>*Test Taker Score Report printed from "My Homepage" (personal account page) is not acceptable.</p> <p>Only results from April 2018 or later are acceptable. Please check when you can receive the certificate at the official website of each test and be sure to be able to submit it by the deadline.</p> <p>Even if you do not submit any results, you may take the entrance examination, but your English score will be zero.</p> <p>These score may not be submitted after the designated term (indicated in “Submission Form of Documents to Verify English Proficiency”).</p>

<Applicants who meet qualification (11) or (12) >

Documents required		Remarks
l	Certificate of examination for academic ability equivalent to master's degree [Original / Certified true copy]	Any format is acceptable. The certificate must be written by the president or graduate school dean. Attach documents explaining examination standards, specific details, etc.

<Employed applicants>

Documents required		Remarks
m	Approval of application from current employer	Any format is acceptable. Must be approved by the current employer and issued by a person of relevant authority.

- If the applicant is unable to submit the above document, please submit a document explaining your current situation. (Any form is acceptable.)

**(6) Other notifications**

- Applicants who do not have Japanese nationality (except for those with either Permanent Resident or Special Permanent Resident status) must complete the necessary procedure at least one month prior to the beginning of the application period. Applications will not be accepted if this procedure is not completed by the due date. Please see the following URL to confirm the necessary details.  
( [https://www.naist.jp/en/international\\_students/prospective\\_students/preliminary\\_support.html](https://www.naist.jp/en/international_students/prospective_students/preliminary_support.html) )  
For inquiries: International Affairs Division (Email: [intl-support@ad.naist.jp](mailto:intl-support@ad.naist.jp) )
- If the applicant has a physical disability and requires special assistance in taking examinations or in following the standard academic program, please consult with the Admissions Section of the Educational Affairs Division, prior to applying.  
[Phone: +81(743)72-5083 Fax: +81(743)72-5014 e-mail: [exam@ad.naist.jp](mailto:exam@ad.naist.jp)]
- If the application documents are incomplete, the application will not be accepted, in principle. Before submitting your application, please use the checklist on the last page of this application guide to ensure that all necessary documents are enclosed. Further changes to the submitted documents will not be accepted.
- You may be deemed to have committed a fraudulent act if you falsify, fabricate or plagiarize a document, materials or information included in your application. In such cases, any decisions made based upon the application and materials may be invalidated at a later date. If your entrance to NAIST is cancelled, your application, documents and examination fee may not be returned.

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**4. Method of Examination**

**(1) Method of Examination**

- Depending on the state of the new coronavirus infection in Japan and in the applicant's country/region of residence, the interview may be conducted online.
- Whether the examination is taken at NAIST or online, there are no differences in examination contents, evaluation criteria, and acceptance criteria.
- Examinees are evaluated according to the followings:

Examination Category	Method of Examination
information science	<ol style="list-style-type: none"> <li>1. Transcript</li> <li>2. Interview test of English or Japanese proficiency</li> <li>3. Interview test of specialized knowledge</li> <li>4. Presentation of research activities and research plan, and corresponding interview</li> <li>5. Presentation of master's thesis and corresponding interview in addition to the above if you meet qualifications (2), (4), (6), (8) or (10). The presentations for 4 and 5 must be in Japanese or English for approximately 20 minutes in total.</li> </ol>
biological science	<ol style="list-style-type: none"> <li>1. Transcript</li> <li>2. Interview test of specialized knowledge and English proficiency</li> <li>3. Presentation of research activities and research plan and corresponding interview</li> <li>4. Presentation of master's thesis and corresponding interview in addition to the</li> </ol>

	above if you meet qualifications (2), (4), (6), (8) or (10). The presentations for 3 and 4 must be in Japanese or English and for approximately 15 minutes in total.
materials science	<ol style="list-style-type: none"> <li>1. Transcript</li> <li>2. Evaluation based on English score submitted with application documents or on interview test of English proficiency (Note*)</li> <li>3. Presentation of research activities and research plan and corresponding interview</li> <li>4. Presentation of master's thesis and corresponding interview in addition to the above if you meet qualifications (2), (4), (6), (8) or (10). The presentations for 3 and 4 must be in Japanese or English for approximately 20 minutes in total.</li> <li>5. Interview test of specialized knowledge based on the interview in 3 and 4.</li> </ol> <p>(Note*) The applicants whose native language is English, or whose English skills are high enough, may be exempted from submitting English proficiency documents, but an interview test will be conducted to confirm English ability.</p>

- All applicants may use a PC projector.

## (2) Examination period and place

- Depending on the state of the new coronavirus infection in Japan and in the applicant's country/region of residence, the interview may be conducted online.
- NAIST will designate your examination dates within the period specified below.

Examination Options	Period	Time	Place
1st examination	August 23 (Mon) - 26 (Thu), 2021	9:00 am to 7:00 pm	NAIST * The place may be changed to online.
2nd examination (1st examination for fall admission)	February 21 (Mon) - 22 (Tue), 2022		

- You will be notified of the date and time of your examination when the examination voucher is returned to you.

## 5. Examination Results and Enrollment Procedures

Examination Options	Announcement of Results	Enrollment Procedures
1st examination	August 31 (Tue), 2021	Late February, 2022
2nd examination	February 28 (Mon), 2022	Late March, 2022
1st examination for fall admission		Late September, 2022

Examination results will be posted on the NAIST website (<https://www.naist.jp/en/>) from 10:00 am (tentative) on the dates specified above.

Applicants who wish to apply based on qualification (2), (4), (6), (8) and (10) are required to submit a graduation certificate on the day of enrollment. Please note that if they have not yet conferred a Master's degree, equivalent of a master's degree or a professional degree by their enrollment day at NAIST, they will not qualify for enrollment.

## 6. Payments Required for Admission

- (1) Admission fee: 282,000 yen (Provisional)
- (2) Tuition fee: 267,900 yen per semester 2022 (535,800 yen for the annual fee) (Provisional)
  - If there is a change in fees, the new admission and tuition fees will apply to all payments following the change.
  - Tuition for the Spring and Fall terms can be paid together upon request.

## 7. Preliminary Screening of Applicant Suitability (for applicants who meet qualification (13) and (14))

Application deadlines for Preliminary Screening for Suitability (**Should arrive at NAIST no later than the following dates**)

Examination Options	Deadlines
1st screening	June 25 (Fri), 2021
2nd and 1st screening for Fall admission	December 24 (Fri), 2021

### ① Applicants who meet qualification (13)

Documents required	Remarks
Application form for qualification screening	Provided by the Educational Affairs Division.
Certificate of graduation [ Original / Certified true copy]	An English translation must be attached if written in a foreign language other than English or Japanese.
Transcript of academic records [Original / Certified true copy]	Must be issued by the university from which you graduated. Those who have approved transfer credits must also submit a transcript from the previous school (university, junior college, etc.). An English translation must be attached if written in a foreign language other than English or Japanese.
Achievement report	Provided by the Educational Affairs Division. A simple and objective description of your research achievements in your field.
Certificate of research activities	Provided by the Educational Affairs Division. Must be issued by the research institute, etc. in which you currently belong to.
Copies of relevant certificates	Examples: Research papers, Credentials, Certificates of proficiency tests or Achievement tests, Certificates of English proficiency tests, Acquired patents, Software specifications developed
Stamped, self-addressed envelope for sending the screening results (Only applicants living in Japan)	Write your name and address clearly on the front of a <u>standard-size envelope (24cm×12cm)</u> affixed with 374-yen in stamps. Specify “Express Mail” in red ink.

### ② Applicants who meet qualification (14)

Documents required	Remarks
Application form for qualification screening	Provided by the Educational Affairs Division.
Graduation certificate of last academic record [Original / Certified true copy]	An English translation must be attached if written in a foreign language other than English or Japanese.
Transcript of last academic record [Original / Certified true copy]	Must be issued by the university from which you graduated. An English translation must be attached if written in a foreign language other than English or Japanese.
Copies of relevant certificates	Examples: Research papers, Credentials, Certificates of proficiency tests or Achievement tests, Certificates of English proficiency tests, Acquired patents, Software specifications developed
Stamped, self-addressed envelope for sending the screening results	Write your name and address clearly on the front of a <u>standard-size envelope (24cm×12cm)</u> affixed with 374-yen in stamps. Specify “Express Mail” in red ink.

(Only applicants living in Japan)	
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The results of the preliminary screening will be sent to you prior to the application period.

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## 8. Long-Term Completion System

The Long-Term Completion System is a system for students who have difficulty completing their graduate courses within the standard allotted period due to employment responsibilities or other reasons. The System aims to aid students in creating their study plan over the standard period and ensure they finish their courses.

Students in doctoral course may extend for up to three years. These extensions will enable students to receive degrees in accordance with their plans.

When newly enrolled students apply for this system, the total tuition fee for the standard period will be divided into the number of the years permitted by NAIST.

Applicants wishing to avail themselves of this system should consult in advance with the Academic Affairs Section of the Educational Affairs Division. [g-gakumu@ad.naist.jp]

[https://www.naist.jp/en/international\\_students/current\\_students/academic\\_affairs/long-term.html](https://www.naist.jp/en/international_students/current_students/academic_affairs/long-term.html)

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## 9. Security Export Control

At NAIST, in order to assure that there is no obstruction of the maintenance of peace and safety internationally through the education and research activities of international students, etc., export security control is being undertaken in accordance with the “Foreign Exchange and Foreign Trade Act”. Please understand that there may be cases where you may be asked to adjust or restrict educational and/or research contents.

[https://www.naist.jp/en/international\\_activities/security\\_export\\_control.html](https://www.naist.jp/en/international_activities/security_export_control.html)

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## 10. Additional Information

- (1) Fees and documents once paid or submitted may not be refunded or returned for any reason.
- (2) Any unfair or fraudulent acts (impersonation, cheating, assisting other applicants) or recording while the online conference system is being used will be regarded as improper acts and the interview results may be invalidated. Admission to NAIST may be revoked, even after admission decisions have been made. Documents and examination fee may not be returned in this case.
- (3) Applicants are responsible for the necessary environment for online interview or finding accommodation during the examination period.
- (4) If you'll be late for the specified time because of contingency such as a typhoon, please refer to examination guideline and contact NAIST  
If you do not contact the Admissions Section by the specified examination time, you will be considered to be absent from the examination.
- (5) In compliance with the Private Information Protection Law regarding private information held by an Independent Administrative Institution, all the private information received will only be used for the following purposes, and are not used for any other purpose.
  - affairs concerning the entrance examination and examination results (follow-up survey included)
  - reference materials at the time of the laboratory assignment
  - selection documents at the time of the scholarship selection and/or student housing selection for students who have applied for these
- (6) If you have any further questions regarding the application guide, please contact us at the following address.

<p style="text-align: center;"><b>Admissions Section, Educational Affairs Division, Nara Institute of Science and Technology</b> <b>8916-5, Takayama, Ikoma, Nara 630-0192, Japan</b> <b>Phone: +81(743)72-5083/5084 Fax: +81(743)72-5014 E-mail: exam@ad.naist.jp</b></p>
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Applicants for the doctoral course should contact in advance the professor of the laboratory they wish to enter so as to gain a thorough understanding of the fields of research available there.

Applicants who do not have Japanese nationality (except for those with either Permanent Resident or Special Permanent Resident status) must complete the necessary procedure at least one month prior to the beginning of the application period. Please see the following URL to confirm the necessary details. ([https://www.naist.jp/en/international\\_students/prospective\\_students/preliminary\\_support.html](https://www.naist.jp/en/international_students/prospective_students/preliminary_support.html))

Applicant's ID	*
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(\*Do not fill in)

### NAIST, Doctoral Course Application Form for 2022 Admission

<b>Examination Category</b>	information science / biological science/ materials science (Circle the examination category which you are applying for.)		<b>Photograph</b> 38mm × 30mm Taken within the past 3 months, full-faced from shoulders up, no headwear except for religious reasons.	
<b>Admission</b>	2022 Spring Admission / 2022 Fall Admission (Circle your time of enrollment.)			
<b>Laboratory</b>				
<b>Full name</b>	(Family name)	(Given name)		
<b>Date of birth</b>	(Year) (Month) (Day)		<b>Sex</b>	(M / F)
<b>Qualification for Application</b>	1. 2. 3. 4. 5. 6. 7. 8. 9. 10. 11. 12. 13. 14 (Circle the number of your qualification.)			
<b>University graduated (Currently attending)</b>	(School)	(Department)	(Major)	
<b>(Expected) Graduation date</b>	(Year) (Month) (Day)			
<b>Current address</b>	Zip code: Address: Tel: Mobile: E-mail:			
<b>Contact address in Japan</b>	Zip code: Address: Tel:			
<b>Research theme in NAIST doctoral course</b>				
<b>Title of master's thesis</b>				
<b>Curriculum Vitae</b>				
<b>Educational background (See Note)</b>	Name		(Location: ), Status	
Year/Month (Entrance) – Year/Month (Completion)				
/ – /				
/ – /				
/ – /				
/ – /				
<b>Employment history</b>				
Year / Month – Year / Month				
/ – /				
/ – /				
/ – /				
<b>Awards &amp; Citations</b>				
Year / Month				
/				

(Note 1) For your educational background, start with elementary school entrance and continue in chronological order. If you were a doctoral course student or a research student in any institute, specify the name of the institute and the length of time.

(Note 2) If any falsification in the curriculum vitae is found, admission will be revoked.

\* Please check as appropriate.

Employed applicants:

I will  resign from my job.

continue working after admission.

Applicants who apply for materials science:

I  submit the documents.

am exempted English score. Confirmation Date(  )

International students

Nationality

MEXT Scholarship Student

Foreign Government-Sponsored  
Student

Self-financed Student



※The designated term for submitting English proficiency as follows:

Examination Options	Submission Period
1 <sup>st</sup> examination	August 18(Wed)-20(Fri), 2021
2 <sup>nd</sup> examination (1 <sup>st</sup> examination for 2022 Fall admission)	February 16(Wed)-18(Fri), 2022

\* English proficiency documents must be submitted within the above period for the respective examination.

※Submit this document along with your score.

※Print on A4 size paper.

## Submission Form of Document to Verify English Proficiency

(Fill in the following items.)

<b>Examination Category</b>	Information Science / Biological Science / Materials Science (Circle the examination category for which you are applying.)		
<b>Applicant's ID</b>			
<b>Name</b>			
<b>Date of Birth</b>	Year:	Month:	Day:
<b>Score</b>	TOEIC / TOEFL / Duolingo English Test / IELTS (Circle the score which you are submitting.)		

I hereby submit the enclosed score which I newly obtained.

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(Please fill in the following information to be used for returning of the original score at a later date.)

(Do not adjust the size of the frame below. Please adjust the font size.)

Postal code :
Address :
Name :

**Examination voucher**  
**2022 NAIST**  
**Entrance Examination for Doctoral Course**

Applicant's ID	*
Examination Category	
Admission	<input type="checkbox"/> 2022 Spring Admission <input type="checkbox"/> 2022 Fall Admission
Laboratory	
Name	

(\*Do not fill in)

<p><b>Photograph</b> 38mm × 30mm Taken within the past 3 months, full-faced from shoulders up, no headwear except for religious reasons.</p>
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Be sure to bring this examination  
voucher on the scheduled examination date.  
Keep this voucher after the examination.  
It will also be needed for the enrollment procedure.

**Photo form**  
**2022 NAIST**  
**Entrance Examination for Doctoral Course**

Applicant's ID	*
Examination Category	
Admission	<input type="checkbox"/> 2022 Spring Admission <input type="checkbox"/> 2022 Fall Admission
Laboratory	
Name	

(\*Do not fill in)

<p><b>Photograph</b> 38mm × 30mm Taken within the past 3 months, full-faced from shoulders up, no headwear except for religious reasons.</p>
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NARA INSTITUTE of SCIENCE and TECHNOLOGY  
Entrance Examination for 2022 Doctoral Course

**Receipt form for examination fee payment (part A)**

<p><b>Attach Receipt form(part A)</b> (A receipt without payment confirmation stamp affixed is invalid.)</p>
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## Address label

Zip code
Address
Name
(* )

(\*Do not fill in)

- This label will be used to deliver admission documents.
- If you change your address, please inform us at the Admissions Section, Educational Affairs Division (exam@ad.naist.jp) as soon as possible.

# 【Checklist for application documents】

Submit the following application documents by mail or directly to the office.

(If you print out the application forms from the website, please also print out this checklist and submit with your application materials.)

## 〈 For all applicants 〉

Application documents		Check
a	Application form	
b	Examination voucher and photo form	
c	Receipt form for examination fee payment	
d	Graduation/expected graduation certificate for the master's degree	
e	Transcript for the bachelor's degree	
f	Transcript for the master's degree	
g	Research record	
h	Research plan	
i	Address label	
j	Self-addressed envelope (Use either a designated envelope or a standard size envelope (24cm×12cm) affixed with 384yen in stamps, and write your name and address precisely and clearly. Specify "By Express" in red ink.) (Only applicants living in Japan)	

## 〈 Documents that may be required according to conditions specified in this application guide 〉

Documents required		Check	
k	Document to Verify English proficiency	1. Enclosed with the other application documents.	
		2. Will be submitted within the designated period.	
		3. Enclosed with the other application documents, and I will submit other results within the designated period.	
		4. Exempted from submission	
l	Approval of application from current employer		
m	Certificate of examination for academic ability equivalent to master's degree		
①	Certificate indicating MEXT scholarship student status		
②	Self-addressed envelope to receive the list of successful applicant's ID numbers (If necessary) Standard size envelope (24cm×12cm) affixed with 374yen in stamps, and write your name and address precisely and clearly. Specify "By Express" in red ink. (Only applicants living in Japan)		

※Check the documents enclosed in the envelope.

※For k TOEIC, etc. results, check the appropriate box from 1-4.