

# 【Checklist for application documents】

Submit the following application documents by mail or directly to the office.  
(Please also send this checklist with your application materials.)

## 〈 For all applicants 〉

Application documents		Check
①	Application form	
②	Examination voucher and photo form	
③	Receipt form for examination fee payment or a copy of foreign remittance receipt form for examination fee payment	
④	(Expected) Graduation certificate	
⑤	Transcript	
⑥	Research proposal	
⑦	Documents to verify English Proficiency (Your original TOEIC, etc. results along with a copy.)	1. I have enclosed them with the other application documents.
		2. I will submit them on the examination day.
		3. I have enclosed them with the other application documents, and then I will submit other results on the examination day.
⑧	Address label	
⑨	Self-addressed envelope (Use either a designated envelope or a standard size envelope (24cm×12cm), attach 372-yen in stamps, and write your name and address precisely and clearly. Specify “By Express” in red ink.) ※Only applicants living in Japan	

## 〈 Documents that may be required according to conditions specified in this application guide 〉

Documents required		Check
①	Certificate indicating MEXT scholarship student status	
②	Certificate verifying accepted or planned application for the bachelor’s degree	
③	Letter of Acceptance	
④	Approval of application from current employer	

※Check the documents enclosed in the envelope.

※For ⑦TOEIC, etc. results, check the appropriate box from 1-3.