

In consideration of the spreading of the new coronavirus infection, NAIST has decided to cancel the master's course 2021 spring admission 2nd entrance examination (NAIST examination).

Instead, the 2nd entrance examination (online interview) for master's course 2021 spring admission will be held.

\*Note: For "Preliminary Screening of Applicant Suitability", those applications submitted by August 11, 2020, the deadline written on the Admission Information and Application Guide for master's course 2021 spring admission 2nd entrance examination (NAIST examination), are valid. (p.9)

\*The Admission Information and Application Guide for this new entrance examination (online interview) can be downloaded on the following website.

([https://www.naist.jp/en/international\\_students/prospective\\_students/admission\\_information/guidelines\\_for\\_masters.html](https://www.naist.jp/en/international_students/prospective_students/admission_information/guidelines_for_masters.html))

# 2021

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## Admission Information and Application Guide

(2nd Entrance Examination for Master's Course Spring 2021 Admission)

### Online Interview

Graduate School of Science and Technology

**NARA INSTITUTE of SCIENCE and TECHNOLOGY**

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<https://www.naist.jp/en/>

**Applicants who do not hold Japanese nationality and are expected to reside with a student visa after enrollment must ask the professor of the laboratory they wish to join to obtain a “Letter of Provisional Acceptance (Refer to P.6, A12) ” at least one week prior to the first day of the application period.**

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# NAIST Education Policy

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## ● Objectives

As a graduate institution without undergraduate courses, NAIST promotes cutting edge research and offers a sophisticated outcome-based education for each student so as to contribute to the advancement of science and technology and of society as a whole.

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## ● Educational mission

NAIST was founded in October 1991 as a graduate institution which educates individuals who will contribute to the development of advanced science and technology. Research and education at NAIST covers the three core areas: information science, biological science and materials science.

In order to realize a suitable standard of living for people throughout the world in the 21st century, and indeed to secure our very survival, the coming generation of leading researchers must possess the highest scientific and technical competence, along with a clear grounding in professional ethics. At NAIST, we aim to cultivate such researchers and educators.

Therefore, in addition to the areas of information science, biological science and materials science, we actively encourage interdisciplinary research and provide educational training in the principles of ethics and intellectual property.

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## ● Objectives for student development

Education and research in NAIST master's course cultivate sophisticated expertise and personal initiative to support society and the economy. The doctoral courses are designed to nurture students to become researchers and engineers with the drive to seek new frontiers in science and technology and to take on leading roles internationally.

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## ● Educational policy

In addition to a specialized education, the wide-ranging curriculum cultivates ethical thinking, vision, theoretical thinking, comprehensive judgment and sharpened writing skills.

Educational programs to produce human resources who will pursue new interdisciplinary research fields are executed and those to produce human resources with a thorough, globally-focused understanding, which include collaborative programs with our overseas education and research partners, are offered.

Internal and external evaluations are implemented to continuously improve the quality of education, while enrichment of the education and research environments and the financial support for talented students are being promoted.

# NAIST Admission Policy

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- **Prospective Students**

We are looking for students, researchers or engineers who have fundamental academic skills, a clear vision, a resolve toward the future, and a strong interest in and motivation for advanced science and technology, regardless of their background or undergraduate major. Especially, we actively accept applicants who have the ability to reason logically and accurately express their thoughts, and those who are very inquisitive and have the ability to tackle challenges.

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- **Basic admissions policy**

In order to select outstanding persons with the above qualifications both domestically and abroad, we stress assessment of applicants' character and capability. There are various routes for admission, including examinations centered upon interviews as well as examinations based on recommendations.

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## 1. Admission Capacity

Graduate School	Department	Admission Capacity	Examination Category
Science and Technology	Science and Technology	350	information science (135)
			biological science (125)
			materials science (90)

\* Admission capacity refers to the total number of successful applicants from the 1<sup>st</sup> examination (online interview) which was conducted in July, 2020, the 2<sup>nd</sup> examination (online interview) scheduled in October 2020 and the 3<sup>rd</sup> examination scheduled in March 2021, and may be adjusted and may include a number of students who enter in the fall term.

\* Applicant cannot apply for admission to multiple examination categories in same examination.

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## 2. Qualifications for Application

- (1) Those who have graduated or will graduate from universities in Japan stipulated in the School Education Act, Article 83-1 by March 31, 2021.
- (2) Those who hold or will be conferred a bachelor's degree from the National Institution for Academic Degrees and Quality Enhancement of Higher Education (Japan) by March 31, 2021 in accordance with the School Education Act, Article 104-7.
- (3) Those who have completed or will complete a 16-year curriculum of school education in foreign countries by March 31, 2021.
- (4) Those who have completed or will complete a 16-year curriculum of foreign school education by taking a foreign school's correspondence course in Japan by March 31, 2021.
- (5) Those who have completed or will complete a 16-year curriculum by March 31, 2021 at a foreign educational institute in Japan which is authorized by the educational system of the foreign country and specified separately by the Minister of MEXT.
- (6) Those who hold or will be conferred the equivalent of a bachelor's degree by March 31, 2021 by completing a course of 3 years or more (including cases where the course is completed by taking a foreign school's correspondence course or completed at a foreign educational institute in Japan which is authorized by the educational system of the foreign country and specified by the Minister of MEXT) at a foreign university or other foreign educational institute (limited to those institutions whose educational and research activities have been evaluated by the agency accredited by the foreign government or the organization concerned, or those specified separately by the Minister of MEXT).
- (7) Those who have completed or will complete specialized courses (the course period must be 4 years or longer and the course must meet the criteria specified by the Minister of MEXT) by March 31, 2021 at a vocational school designated by the Minister of MEXT.
- (8) Those who are deemed eligible or will be deemed eligible by March 31, 2021 by the Minister of MEXT (Bulletin No.5, Ministry of Education, 1953).
- (9) Those who will have been enrolled in a university for 3 years or longer as of March 31, 2021, or who will complete a 15-year curriculum as specified in (3), (4) or (5) with an excellent educational record in the designated courses. (\*1, \*2.)
- (10) Those who are recognized by NAIST through Preliminary Screening of Applicant Suitability to have an academic ability at the level of a bachelor's degree and who will be 22 years of age by March 31, 2021.(\*2.)

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\*1. "Designated courses" for qualification (9): In principle, this refers to the number of credits required for graduation that will be completed by the end of applicant's junior year in their current department (credits for general education such as humanities, social sciences, natural sciences, foreign languages, and health and physical education, and credits for specialized courses). Those who are enrolled at NAIST based on this qualification are regarded as being withdrawn from their current university register, and will not be eligible to

take the national examinations that specify graduation from a university as a prerequisite.

- \*2. Applicants who wish to apply based on qualification (9) or (10) should follow the procedures given in **Article 7: Preliminary Screening of Applicant Suitability (for applicants who meet qualification (9) and (10))** on page 9 before taking the entrance examination.

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### 3. Application Procedures

- (1) Application period      September 14 (Mon) – 16 (Wed), 2020

\*Applications postmarked by September 16 will be accepted.

- (2) How to apply

- Please send the required documents by registered express mail to the address below in a large size envelope (33cm × 24cm). Applicants living outside of Japan, please refer to section 3.(4) regarding the examination fee.

**Admissions Section, Educational Affairs Division, Nara Institute of Science and Technology  
8916-5, Takayama, Ikoma, Nara 630-0192, Japan**

- Please note that we accept only those applications that arrive at NAIIST postmarked during the application period (as indicated by the postmark on the envelope). From outside of Japan, please send all application documents by registered express mail (DHL, FedEx, OCS or EMS, etc.).

\* NAIIST is not responsible for any loss of documents during the course of delivery.

- Application forms can be downloaded at: ([https://www.naist.jp/en/international\\_students/](https://www.naist.jp/en/international_students/)). Please fill in the necessary information before printing them out.

- (3) Examination voucher

**A: Applicants living in Japan**

After the application period, we will send the following to all applicants: i) an examination voucher, ii) the examination guidelines.

If the examination voucher does not arrive by **one week prior** to the examination date, please contact the Admissions Section of the Educational Affairs Division (Phone: 0743-72-5083).

**B: Applicants living outside Japan**

After the application period, we will send the following to all applicants: i) an examination applicant's ID, ii) the examination guidelines by e-mail.

If the e-mail does not arrive by **one week prior** to the examination date, please contact the Admissions Section of the Educational Affairs Division (Phone: +81(743)72-5083).

- (4) Examination fee

**A: Applicants living in Japan**

Payment via ATM

- Examination fee payment, 30,000 yen, is possible at any bank in Japan (the postal bank is available only if the payer holds account of the postal bank).

- Please attach the receipt issued from ATM on the designated part of application document. A copy of receipt should be kept by applicants themselves for their own records. It may be required for confirming the payment.

- Payment must be made under the name of applicants themselves. Add "111" to the in front of the payer's name to indicate application to examination, e.g., "111 センタントロウ" (Please note that most ATMs only permit inputting in Japanese). If the name of the individual making the payment is not the same as the person applying for NAIIST, the payment might not be confirmed at NAIIST. In this case, the application may not be accepted.

<Account Information for payment>

銀行名 (Bank)／支店名(Branch) 口座種別 (Account type)／口座番号(Account number)	口座名義 (カナ) (Account name)
南都銀行 登美が丘支店 普通 0210251 [ Nanto Bank / Tomigaoka Branch Ordinary Deposit / 0210251 ]	国立大学法人 奈良先端科学技術大学院大学 ダイ) ナラセンタンカガクギジュツダイガクインダイガク [ Nara Institute of Science and Technology, National University Corporation ]
三菱UFJ銀行 奈良支店 普通 4554681 [ MUFG Bank / Nara Branch Ordinary Deposit / 4554681 ]	

Payment at convenience stores in Japan is also available. For more details, please inquire to the Admissions Section of the Educational Affairs Division [exam@ad.naist.jp].

Japanese government (Monbukagakusho: MEXT) Scholarship Students are exempt from the examination fee. MEXT Scholarship Students enrolled at universities other than NAIST, must submit a certificate stating their status as MEXT Scholarship Students.

**B: Applicants living outside Japan**

Those who consider paying the examination fee via foreign remittance should consult with the Admissions Section of the Educational Affairs Division **in advance** [exam@ad.naist.jp].

Overseas applicants must pay the 30,000 yen examination fee via foreign remittance in yen according to the details specified in the table below. The total cost for foreign remittance is usually a local bank charge (stipulated by the bank chosen), the MUFG Bank charge, and the 30,000 yen examination fee. Overseas applicants should consult with their local bank to verify that the amount credited to NAIST's MUFG Bank account (see below) is **30,000 yen, and no less**. A copy of the receipt of foreign remittance issued by the local remitting bank, or some other evidence of such bank transfer, must be submitted together with the other required application documents listed in 3.(5). The original receipt should be kept by overseas applicants themselves for their own records.

(Details for paying the examination fee)

Remittance by	Telegraphic transfer
Payment method	Consult with NAIST before Payment
Handling charges	Payer's Responsibility (local bank charge + MUFG Bank charge)
Examination fee	30,000 yen
Deadline for remittance	September 16, 2020
Purpose of remittance	"Examination fee"
Remit to:	
Bank name	MUFG Bank
Branch	Nara Branch
Account number	Ordinary Deposit 4554681
Payee	Nara Institute of Science and Technology, National University Corporation
Bank address	27-1 Nishimikado, Nara city, Nara 630-8225, Japan
SWIFT Code	BOTKJPJT

University address	8916-5, Takayama, Ikoma city, Nara 630-0192, Japan
Note	Add “111” to the in front of the remitter’s name to indicate application to examination, e.g., “111Smith John Paul”. If the name of the individual making the payment is not the same as the person applying for NAIST, indicate the name of the applicant in the “Message to Payee” space.

- \*1 Once the remittance is completed, please send an e-mail to the Admissions Section [exam@ad.naist.jp] with the following information:  
Applicant’s name, contact address and phone number, remittance amount, and amount of foreign remittance fee.
- \*2 If an overseas applicant’s remittance is not completed by the deadline, the application may not be accepted. Once paid, the examination fee may not be refunded for any reason.

(5) Documents required

Be sure to submit the documents required for each category of application as indicated here.

● Documents required to all applicants

Documents required		Remarks
A1	Application form	Form provided by NAIST. Fill in the necessary information and attach photo. This form can be downloaded at our website. ( <a href="https://www.naist.jp/en/international_students/">https://www.naist.jp/en/international_students/</a> )
A2	Online contact information form	Form provided by NAIST. Fill in the necessary information. This form can be downloaded from our website. ( <a href="https://www.naist.jp/en/international_students/">https://www.naist.jp/en/international_students/</a> )
A3	Examination voucher and photo form	Form provided by NAIST. Fill in the necessary information and attach photos. This form can be downloaded at our website. ( <a href="https://www.naist.jp/en/international_students/">https://www.naist.jp/en/international_students/</a> )
A4	Receipt for examination fee payment or the document verifying your foreign remittance (Please refer P.2 about examination fee.)	<b>A: Applicants living in Japan</b> Submit the original receipt issued from the ATM. <b>B: Applicants living outside Japan</b> Submit a copy of receipt of foreign remittance issued by the local remitting bank, or some other evidence of such bank transfer. Applicants should retain the original receipt.  Japanese government (Monbukagakusho: MEXT) scholarship students need not submit this form. MEXT Scholarship Students enrolled at universities other than NAIST, must submit a certificate stating their status as MEXT Scholarship Students.
A5	Graduation/Expected Graduation certificate [Original / Certified true copy]	Must be issued by a university or other educational institution. Applicants who meet qualification (9) or (10) need not submit this certificate. For those who have graduated from a foreign university and gained bachelor’s degree, please submit Certificate of Bachelor’s Degree. (If graduation certificate shows that bachelor’s degree has been completed, Certificate of Bachelor’s Degree is not necessary.) An English translation must be attached if written in a foreign language other than English or Japanese.

A6	Transcript [Original / Certified true copy]	<p>Must be issued by a university or other educational institution.</p> <p>Those who have approved transfer credits or who meet qualification (2) must also submit a transcript from the previous school (university, junior college, or college of technology, etc.).</p> <p>Applicants who meet qualification (9) or (10) need not submit a transcript.</p> <p>An English translation must be attached if written in a foreign language other than English or Japanese.</p>
A7	Research proposal	<p>Please write a two-page paper on A4-size paper that covers the following subjects: <b>“The contents of my undergraduate studies”</b> and <b>“The research field/project that I want to work on at NAIST.”</b> (Any format is acceptable but it must be more than one page and not more than two pages for both subjects together.)</p> <p>[Important points]</p> <ol style="list-style-type: none"> <li>1. Be sure to write your name and indicate the examination category you are applying to on each page.</li> <li>2. Specify your current major or previous field of studies and your preferred laboratory, if any, under the name on each page.</li> <li>3. Do not staple.</li> <li>4. Do not print in color. (Materials must be clearly copiable.)</li> <li>5. Write on one side only in English.</li> <li>6. You may include additional data (figures or charts) within the two-page proposal.</li> </ol> <div data-bbox="1023 969 1442 1193" style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p style="text-align: center;">Example</p> <p>Examination category: information science Name: Current major or previous field of studies: Preferred laboratory:</p> </div> <p>The template for materials science applicants is available on our website. (<a href="https://www.naist.jp/en/international_students/">https://www.naist.jp/en/international_students/</a>) Please use it as a reference.</p>
A8	Document verifying English proficiency	<p>Please include your <u>original TOEIC results along with a copy</u>. After inspecting the two, the original will be returned at a later date.</p> <p>When it is difficult to send the score at the time of application, or a new score is obtained after submitting the application documents, the score can be submitted between October 8 (Thu) – 12 (Mon), 2020 [should arrive at NAIST within this period]. When submitting the score to arrive at NAIST between October 8 (Thu) – 12 (Mon), 2020, the “Submission Form of Document Verifying English Proficiency” must be included along with the score. This form can be downloaded from our website. (<a href="https://www.naist.jp/en/international_students/">https://www.naist.jp/en/international_students/</a>)</p> <p>In addition to TOEIC, TOEFL, IELTS or Duolingo English Test scores are also acceptable.</p> <p>For any test results, please include <u>your original results along with a copy</u>.</p> <p>If you will submit a Duolingo English Test score, submitting both the printed score (by postal mail) and the URL of that score (by email [exam@ad.naist.jp]) are required. Include this with the application documents or submit it between October 8 (Thu) – 12 (Mon), 2020 [should arrive at NAIST within this period]. When submitting the score to arrive between October 8 (Thu) – 12 (Mon), 2020, the “Submission Form of</p>

		<p>Document Verifying English Proficiency” must be included along with the printed score. *Note: Sending your score from the personal account page of Duolingo English Test is not accepted.</p> <p>For TOEIC: Official Score certificate of “Listening &amp; Reading” or “Speaking &amp; Writing”. Score Report of Institutional Program(IP) For TOEFL: Examinee Score Report or Test Taker Score Report*of TOEFL iBT or ITP</p> <p>*Test Taker Score Report printed from "My Homepage" (personal account page) is not acceptable.</p> <p>Only results from April 2017 or later are acceptable. Please check when you can receive the certificate at the official website of each test and be sure to be able to submit it by the deadline.</p> <p>Even if you do not submit any results, you may take the entrance examination, but your English score will be zero. These may not be submitted later.</p>
A9	Address label	<p>Please fill out all required information on the address label. This form can be downloaded at our website. (<a href="https://www.naist.jp/en/international_students/">https://www.naist.jp/en/international_students/</a>)</p>
A10	Self-addressed envelope (Only applicants living in Japan)	<p>Prepare <u>standard size envelope (24cm×12cm)</u>, attach 384-yen in stamps, and write your name and address precisely and clearly. Specify “By Express” in red ink.</p>

●Documents required only of those to whom the conditions in the following brackets apply

<Applicants who meet qualification (2)>

Documents required		Remarks
A11	Certificate verifying accepted or planned application for the bachelor’s degree [Original / Certified true copy]	Certified by the National Institution for Academic Degrees and Quality Enhancement of Higher Education or the president of the relevant junior college or college of technology.

<Applicants who do not hold Japanese nationality and are expected to reside with a student visa after enrollment >

Documents required		Remarks
A12	Letter of provisional acceptance	<p>Form provided by NAIST. Must be issued by a professor of the examination category you are applying. Must be in English or Japanese. This form can be downloaded at our website. (<a href="https://www.naist.jp/en/international_students/">https://www.naist.jp/en/international_students/</a>)</p> <p>*1: Applicants must contact the professor whose lab they wish to join and obtain his/her preliminary approval of acceptance at least one week prior to the first day of the application period.</p> <p>*2: Before requesting a Letter of Provisional Acceptance, applicants should decide on the laboratory they wish to join. Applicants must not request Letters of Provisional Acceptance from more than one professor</p>

		simultaneously. Please note that this letter does not guarantee you passing the examination.
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< Employed applicants >

Documents required		Remarks
A13	Approval of application from current employer	Any format is acceptable. Must be approved by the current employer and issued by a person of relevant authority.

\* If the applicant is unable to submit the above document for any reason, please submit a document explaining your current situation (any format is acceptable).

#### (6) Other notifications

- If the applicant has a physical disability and requires special assistance in taking examinations or in following the standard academic program, please consult with the Admissions Section of the Educational Affairs Division prior to applying.  
[Phone: +81(743)72-5083 Fax: +81(743)72-5014 E-mail: exam@ad.naist.jp]
- If the application documents are incomplete, the application will not be accepted, in principle. Before submitting your application, please use the “checklist” to ensure that all necessary documents are enclosed. Further changes to the submitted documents will not be accepted.
- You may be deemed to have committed a fraudulent act if you falsify, fabricate or plagiarize a document, materials or information included in your application. In such cases, any decisions made based upon the application and materials may be invalidated at a later date. If your entrance to NAIST is cancelled, your application, documents and examination fee may not be returned.

## 4. Method of Examination

### (1) Method of Examination

Examinees are evaluated during a 20-minute interview in English as follows. In principle, interviews are conducted through the online conference system Webex.

\*Please refer to the “Online Contact Information Form” for required technical conditions.

#### Information science

- Oral examination on questions of mathematics (algebra, analysis, etc).
- Questions regarding the research proposal and areas of information science relevant to the examinees’ area of specialization.

Make sure that no materials are in sight during the interview.

[Scope of mathematics questions]

Algebra: From Chapter 1 to Chapter 8 of the following book.

Gilbert Strang, Introduction to Linear Algebra, Fifth edition Wellesley-Cambridge Press.

Analysis: Entire contents of the following book.

Serge Lang, A First Course in Calculus, Springer.

#### Biological science

- Oral examination regarding the specialized knowledge in connection with examinees’ own research proposal.
- Oral examination on questions concerning basic knowledge of biological science.

Make sure that no materials are in sight during the interview.

[Scope of biological science questions]

Basic knowledge of biological science related to cell biology, molecular biology and biochemistry based on standard undergraduate biology textbooks.

**Materials science**

- (i) A 5-minute presentation on examinees' own research proposal.
- (ii) Questions concerning the research proposal, relevant to examinees' area of specialization and to materials science in general for about 15 minutes.

No materials may be in sight except for examinees' own research proposal. Figures or charts in research proposals may be used for explanation.

[Scope of materials science questions]

Basic knowledge of materials science relevant to examinees' area of specialization.

(2) Evaluation criteria

In the interview, basic academic ability, enthusiasm, and potential as a researcher will be evaluated comprehensively.

(3) Acceptance criteria

Successful applicants will be decided on the basis of an overall evaluation of interview results, the research proposal, school transcripts and TOEIC / TOEFL / IELTS / Duolingo English Test scores.

(4) Examination period

NAIST will designate your examination date within the period specified below. If there are dates you are not able to attend the examination, please state the date(s) and the reason(s) in the application form. However, depending on the timing, and number of applicants, we may not be able to meet your request.

<b>Examination Period</b>
October 13 (Tue) – October 15 (Thu), 2020

- You will be notified of the date and time of your examination when the examination voucher is sent to you.

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## 5. Examination Results and Enrollment Procedures

<b>Announcements of the Results</b>	<b>Enrollment Procedures</b>
October 20 (Tue), 2020	Late February, 2021

Examination results will be posted on the NAIST website (<https://www.naist.jp/en/>) from 10:00 am (scheduled) on the date specified above.

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\* Applicants who meet qualification (9)

Applicants who pass the examination but who meet qualification (9) and are therefore required to complete the necessary credits with excellent results by the end of the junior year will be regarded as “provisional passers” of the examination on the date of the examination results announcement.

“Provisional passers” are required to submit transcripts which cover their first three years of undergraduate studies by 4:00 pm on March 15 (Mon), 2021. If the transcripts meet the stipulated conditions, those students are officially regarded on March 17 (Wed), 2021 as successful applicants. In this case, the enrollment procedure period is in late March, 2021.

## 6. Payments Required for Admission

- (1) Admission fee: 282,000 yen (Provisional)
- (2) Tuition fee: 267,900 yen per semester 2021 (535,800 yen for the annual fee) (Provisional)
- If there is a change in fees, the new admission and tuition fees will apply to all payments following the change.
  - Tuition for the Spring and Fall terms can be paid together upon request.

## 7. Preliminary Screening of Applicant Suitability (for applicants who meet qualification (9) and (10))

Applications submitted by August 11, 2020, the deadline written on the Admission Information and Application Guide for master's course 2021 spring admission 2nd entrance examination (NAIST examination), are valid.

### ①Applicants who meet qualification (9)

Documents required	Remarks
Application form for qualification screening	Form provided by the Admissions Section
Transcript [Original / Certified true copy]	Must be issued by a university or other educational institute. If subjects you are currently taking are not listed in the transcript, please submit the documents that indicate subjects you are currently taking. Those who have approved transfer credits must also submit a transcript from the previous school (university, junior college, etc.). An English translation must be attached if written in a foreign language other than English or Japanese.
Student registration certificate [Original / Certified true copy]	Any format is acceptable. Issued by the president or academic dean of the relevant university.
The list of all subjects available per academic year	The list should indicate the subject name, academic year, number of credits obtained, specification of required or elective subjects, and conditions for the applicant's promotion to the senior year and graduation.
Photocopy of syllabus	The contents of the lecture should be described.
Stamped, self-addressed envelope for sending the screening results (Only applicants living in Japan)	Write your name and address clearly on a <u>standard-size envelope (24cm × 12cm)</u> affixed with 374-yen in stamps. Specify "Express Mail" in red ink.

### ②Applicants who meet qualification (10)

Documents required	Remarks
Application form for qualification screening	Form provided by the Admissions Section
Graduation certificate of last school attended [Original / Certified true copy]	An English translation must be attached if written in a foreign language other than English or Japanese.
Transcript of last academic records [Original / Certified true copy]	Must be issued by the university from which you graduated. An English translation must be attached if written in a foreign language other than English or Japanese.
Copies of relevant certificates	Examples: research papers, credentials, certificates of proficiency tests or achievement tests, certificates of English proficiency tests, acquired patents, software specifications developed

Stamped, self-addressed envelope  
for sending the screening results  
(Only applicants living in Japan)

Write your name and address clearly on a standard-size envelope (24cm × 12cm)  
affixed with 374-yen in stamps. Specify “Express Mail” in red ink.

The results of the preliminary screening will be sent to you prior to the application period.

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## 8. Long-Term Completion System

The Long-Term Completion System is a system for students who have difficulty completing their graduate courses within the standard allotted period due to employment responsibilities or other reasons. The System aims to aid students in creating their study plan over the standard period and ensure they finish their courses.

Students in master’s courses may extend their periods of study for one or two years. These extensions will enable students to receive degrees in accordance with their plans.

When newly enrolled students apply for this system, the total tuition fee for the standard period will be divided into the number of the years permitted by NAIIST.

Applicants wishing to avail themselves of this system should consult in advance with the Academic Affairs Section.[g-gakumu@ad.naist.jp]

[https://www.naist.jp/en/international\\_students/current\\_students/academic\\_affairs/long-term.html](https://www.naist.jp/en/international_students/current_students/academic_affairs/long-term.html)

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## 9. Security Export Control

At NAIIST in order to assure that there is no obstruction of the maintenance of peace and safety internationally through the education and research activities of international students, etc., export security control is being undertaken in accordance with the “Foreign Exchange and Foreign Trade Act”. Please understand that there may be cases where you may be asked to adjust or restrict educational and/or research contents.

[https://www.naist.jp/en/international\\_activities/security\\_export\\_control.html](https://www.naist.jp/en/international_activities/security_export_control.html)

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## 10. Additional Information

- (1) Fees and documents once paid or submitted may not be refunded/ returned for any reason.
- (2) Any unfair actions (impersonation, cheating, assisting other applicants) or recording while the online conference system is being used will be regarded as improper acts and the results may be invalidated. Admission to NAIIST may be revoked, even after admission decisions have been made. Documents and examination fee may not be returned in this case.
- (3) Depending on the number and scores of applicants, a higher number of applicants may be accepted.
- (4) In compliance with the Private Information Protection Law regarding private information owned by an Independent Administrative Legal Entity, all private information (including entries in documents required for application and examination results) are used only for the purpose of screening (follow-up check included), and are not used for any other purpose.
- (5) If you have any further questions regarding the application guide, please contact us at the following address.

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